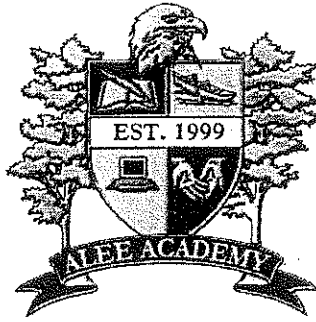




National Dropout
Prevention Network
2002 Crystal Star Award Winner



Robin Valentino
Director

Board of Directors
Michael Holland
Chairperson
Rachel Holtzclaw, CPA
Vice-Chairperson
Chloe Bonds Wormack
Robin Austin
Jennings Neeld
Dr. Isaac Deas

DATE: September 14, 2020

Dear Parent:

Florida state law requires that schools notify parents/guardians when a teacher is assigned teaching duties in a class dealing with subject matter that is outside the field in which the teacher is certified (Out of Field).

The following teacher Kevin Freeman meets this criteria as indicated:

OUT OF FIELD	Middle Grades Science, Social Sciences 5-9
--------------	--------------------------------------------

This teacher is currently taking appropriate steps to become In-Field. Based on a review of this teacher's educational background, I believe that he/she is qualified to successfully deliver instructional services to your child.

Please feel free to contact the school if you have any questions.

Sincerely,

Mrs. Robin M. Valentino
Director

"An Accredited Alternative Charter School"

1705 East County Road 44A
Eustis, Florida 32726
Phone (352) 357-9426
Fax (352) 357-8426

www.aleeacademy.org

LAKE COUNTY SCHOOLS
Request for Approval of Teaching Out-of-Field

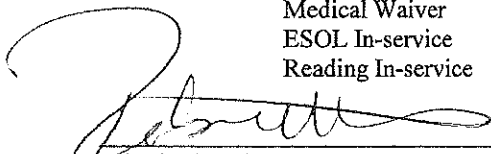
School Alee Academy Conference Date 08/10/20
 Name of Teacher Kevin Freeman EIN 161049
 Beginning Date of Assignment 08/24/20 School Year 2020-2021
 Current Certification Temporary Certificate - Elementary K-6

Out-of-Field Course Name	Out-of-Field Course Number
Integrated Science	2002400
World History	2109310

First year out-of-field
 Additional year out-of-field _____ 2nd Year _____ 3rd Year _____

Select requirement below:

- Earned six semester hours _____ (attach transcript)
- Medical Waiver _____ (attach doctor's statement)
- ESOL In-service _____ (attach in-service history)
- Reading In-service _____ (attach in-service history)



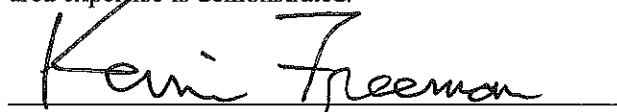
 Principal's Signature

8/10/20

 Date

The teacher has 12 months from the date of initial appointment to the assignment to complete the requirements for each area assigned as out-of-field. The teacher out-of-field in ESOL must meet the guidelines for completion of the ESOL Endorsement.

By my signature, I understand that if I do not complete the requirements, I will be reassigned or terminated. I also understand that I cannot teach out-of-field in any other area until coursework is completed or verification of subject area expertise is demonstrated.



 Teacher's Signature

8/10/20

 Date

To Be Completed by HR:

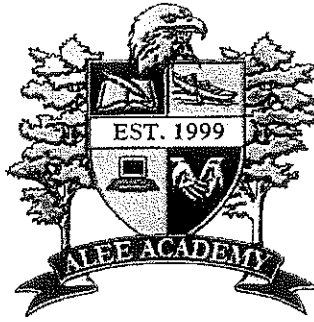
Teaching Out-of-Field Requirements		
Required Certification	Plan of Action	Date Due

Date Approved by Board 9/21/20

Date of Parent Notification 9/22/20



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Prevention Network
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Robin Austin
Jennings Neeld
Dr. Isaac Deas

DATE: September 14, 2020

Dear Parent:

Florida state law requires that schools notify parents/guardians when a teacher is assigned teaching duties in a class dealing with subject matter that is outside the field in which the teacher is certified (Out of Field).

The following teacher A. Mark Sackoor meets this criteria as indicated:

OUT OF FIELD	Intensive Reading, ESOL
--------------	-------------------------

This teacher is currently taking appropriate steps to become In-Field. Based on a review of this teacher's educational background, I believe that he/she is qualified to successfully deliver instructional services to your child.

Please feel free to contact the school if you have any questions.

Sincerely,

Mrs. Robin M. Valentino
Director

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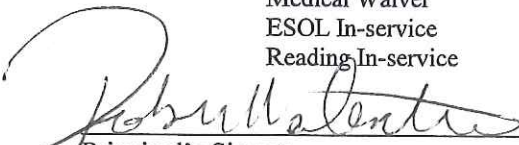
LAKE COUNTY SCHOOLS
Request for Approval of Teaching Out-of-Field

School Alee Academy Conference Date 08/22/20
 Name of Teacher A. Mark Sackoor EIN 163216
 Beginning Date of Assignment 08/24/20 School Year 2020-2021
 Current Certification English 6-12

Out-of-Field Course Name	Out-of-Field Course Number
Intensive Reading	1000410
ESOL	

First year out-of-field
 Additional year out-of-field _____ 2nd Year _____ 3rd Year _____

- Select requirement below:
 Earned six semester hours _____ (attach transcript)
 Medical Waiver _____ (attach doctor's statement)
 ESOL In-service _____ (attach in-service history)
 Reading In-service _____ (attach in-service history)



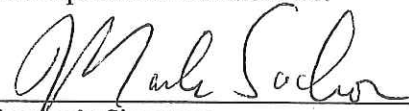
 Principal's Signature

8/22/20

 Date

The teacher has 12 months from the date of initial appointment to the assignment to complete the requirements for each area assigned as out-of-field. The teacher out-of-field in ESOL must meet the guidelines for completion of the ESOL Endorsement.

By my signature, I understand that if I do not complete the requirements, I will be reassigned or terminated. I also understand that I cannot teach out-of-field in any other area until coursework is completed or verification of subject area expertise is demonstrated.



 Teacher's Signature

8/22/20

 Date

To Be Completed by HR:

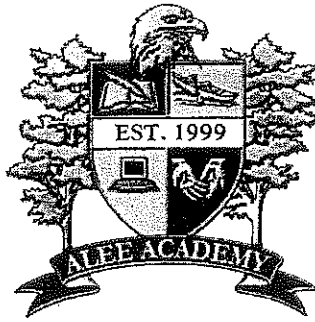
Teaching Out-of-Field Requirements		
Required Certification	Plan of Action	Date Due

Date Approved by Board 9/21/20

Date of Parent Notification 9/22/20



National Dropout
Prevention Network
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Robin Valentino
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Vice-Chairperson
Chloe Bonds Wormack
Robin Austin
Jennings Neeld
Dr. Isaac Deas

DATE: September 14, 2020

Dear Parent:

Florida state law requires that schools notify parents/guardians when a teacher is assigned teaching duties in a class dealing with subject matter that is outside the field in which the teacher is certified (Out of Field).

The following teacher Kirsten Genslinger meets this criteria as indicated:

OUT OF FIELD	Intensive Reading, ESOL
--------------	-------------------------

This teacher is currently taking appropriate steps to become In-Field. Based on a review of this teacher's educational background, I believe that he/she is qualified to successfully deliver instructional services to your child.

Please feel free to contact the school if you have any questions.

Sincerely,

Mrs. Robin M. Valentino
Director

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LAKE COUNTY SCHOOLS
Request for Approval of Teaching Out-of-Field

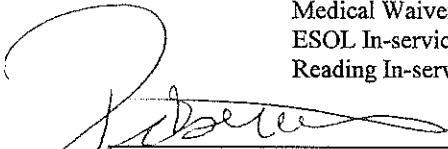
School Alee Academy Conference Date 08/22/20
 Name of Teacher Kirsten Genslinger EIN 162372
 Beginning Date of Assignment 08/24/20 School Year 2020-2021
 Current Certification English 6-12

Out-of-Field Course Name	Out-of-Field Course Number
Intensive Reading	1000410
ESOL	

First year out-of-field
 Additional year out-of-field _____ 2nd Year _____ 3rd Year _____

Select requirement below:

- Earned six semester hours _____ (attach transcript)
- Medical Waiver _____ (attach doctor's statement)
- ESOL In-service _____ (attach in-service history)
- Reading In-service _____ (attach in-service history)




 Principal's Signature

8/22/20

 Date

The teacher has 12 months from the date of initial appointment to the assignment to complete the requirements for each area assigned as out-of-field. The teacher out-of-field in ESOL must meet the guidelines for completion of the ESOL Endorsement.

By my signature, I understand that if I do not complete the requirements, I will be reassigned or terminated. I also understand that I cannot teach out-of-field in any other area until coursework is completed or verification of subject area expertise is demonstrated.



 Teacher's Signature

9/11/2020

 Date

To Be Completed by HR:

Teaching Out-of-Field Requirements		
Required Certification	Plan of Action	Date Due

Date Approved by Board 9/21/20

Date of Parent Notification 9/22/20