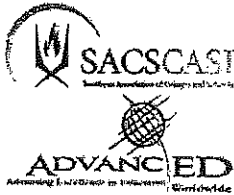




National Dropout
Prevention Network
2002 Crystal Star Award Winner



Robin Valentino
Director

Board of Directors
Michael Holland
Chairperson
Rachel Holtzclaw, CPA
Vice-Chairperson
Chloe Bonds Wormack
Mary Jo Rager
Bea Grassel
Jennings Needl
Dr. Isaac Deas

DATE: August 27, 2019

Dear Parent:

Florida state law requires that schools notify parents/guardians when a teacher is assigned teaching duties in a class dealing with subject matter that is outside the field in which the teacher is certified (Out of Field).

The following teacher Gary Price meets this criteria as indicated:

OUT OF FIELD	MATH 6-12
--------------	-----------

This teacher is currently taking appropriate steps to become In-Field. Based on a review of this teacher's educational background, I believe that he/she is qualified to successfully deliver instructional services to your child.

Please feel free to contact the school if you have any questions.

Sincerely,

Mrs. Robin M. Valentino
Director

"An Accredited Alternative Charter School"

1705 East County Road 44A
Eustis, Florida 32726
Phone (352) 357-9426
Fax (352) 357-8426

www.aleeacademy.org

LAKE COUNTY SCHOOLS
Request for Approval of Teaching Out-of-Field

School Alee Academy

Conference Date 8/5/19

Name of Teacher Gary Price

EIN 141705

Beginning Date of Assignment 8/12/19

School Year 2019-2020

Current Certification Physics 6-12, Prekindergarten/Primary Education Age 3-Grade 3, Math 5-9

Out-of-Field Course Name	Out-of-Field Course Number
Financial Algebra	1200387

First year out-of-field

Additional year out-of-field 2nd Year 3rd Year

Select requirement below:

Earned six semester hours

(attach transcript)

Medical Waiver

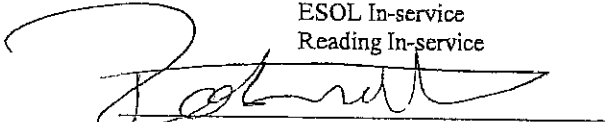
(attach doctor's statement)

ESOL In-service

(attach in-service history)

Reading In-service

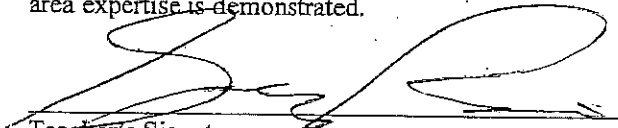
(attach in-service history)


 Principal's Signature

8/27/19
 Date

The teacher has 12 months from the date of initial appointment to the assignment to complete the requirements for each area assigned as out-of-field. The teacher out-of-field in ESOL must meet the guidelines for completion of the ESOL Endorsement.

By my signature, I understand that if I do not complete the requirements, I will be reassigned or terminated. I also understand that I cannot teach out-of-field in any other area until coursework is completed or verification of subject area expertise is demonstrated.


 Teacher's Signature

8-27-19
 Date

To Be Completed by HR:

Teaching Out-of-Field Requirements		
Required Certification	Plan of Action	Date Due

Date Approved by Board _____

Date of Parent Notification _____



National Dropout
Prevention Network
2002 Crystal Star Award Winner



Robin Valentino
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Board of Directors
Michael Holland
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Rachel Holtzclaw, CPA
Vice-Chairperson
Chloe Bonds Wormack
Robin Austin
Bea Grassel
Jennings Neeld
Dr. Isaac Deas

DATE: August 27, 2019

Dear Parent:

Florida state law requires that schools notify parents/guardians when a teacher is assigned teaching duties in a class dealing with subject matter that is outside the field in which the teacher is certified (Out of Field).

The following teacher Kevin Freeman meets this criteria as indicated:

OUT OF FIELD	Middle Grades Science, Social Sciences 5-9
--------------	--

This teacher is currently taking appropriate steps to become In-Field. Based on a review of this teacher's educational background, I believe that he/she is qualified to successfully deliver instructional services to your child.

Please feel free to contact the school if you have any questions.

Sincerely,

Mrs. Robin M. Valentino
Director

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LAKE COUNTY SCHOOLS
Request for Approval of Teaching Out-of-Field

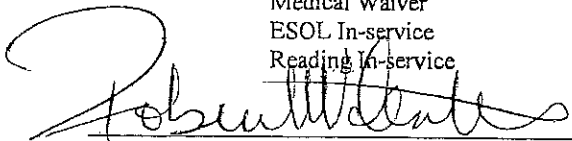
School Alee Academy Conference Date 11/15/18
 Name of Teacher Kevin Freeman EIN 161049
 Beginning Date of Assignment 11/15/18 School Year 2019-2020
 Current Certification Temporary Certificate - Elementary K-6

Out-of-Field Course Name	Out-of-Field Course Number
Earth Space Science	2001310
Physical Science	2003310

First year out-of-field
 Additional year out-of-field 2nd Year 3rd Year

Select requirement below:


- Earned six semester hours (attach transcript)
- Medical Waiver (attach doctor's statement)
- ESOL In-service (attach in-service history)
- Reading In-service (attach in-service history)


 Principal's Signature

8/27/19
 Date

The teacher has 12 months from the date of initial appointment to the assignment to complete the requirements for each area assigned as out-of-field. The teacher out-of-field in ESOL must meet the guidelines for completion of the ESOL Endorsement.

By my signature, I understand that if I do not complete the requirements, I will be reassigned or terminated. I also understand that I cannot teach out-of-field in any other area until coursework is completed or verification of subject area expertise is demonstrated.


 Teacher's Signature

8/27/19
 Date

To Be Completed by HR:

Teaching Out-of-Field Requirements		
Required Certification	Plan of Action	Date Due

Date Approved by Board _____

Date of Parent Notification _____

LAKE COUNTY SCHOOLS
Request for Approval of Teaching Out-of-Field

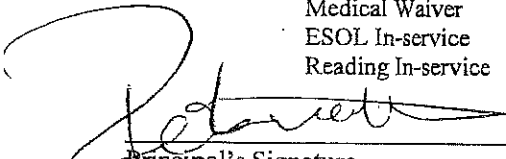
School Alee Academy Conference Date 8/5/19
 Name of Teacher Kevin Freeman EIN 161049
 Beginning Date of Assignment 8/12/19 School Year 2019-2020
 Current Certification Temporary Certificate - Elementary K-6

Out-of-Field Course Name	Out-of-Field Course Number
World Geography	2103300

First year out-of-field
 Additional year out-of-field _____ 2nd Year _____ 3rd Year _____

Select requirement below:

- _____ Earned six semester hours (attach transcript)
- _____ Medical Waiver (attach doctor's statement)
- _____ ESOL In-service (attach in-service history)
- _____ Reading In-service (attach in-service history)




 Principal's Signature

8/27/19

 Date

The teacher has 12 months from the date of initial appointment to the assignment to complete the requirements for each area assigned as out-of-field. The teacher out-of-field in ESOL must meet the guidelines for completion of the ESOL Endorsement.

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 Teacher's Signature

8/27/19

 Date

To Be Completed by HR:

Teaching Out-of-Field Requirements		
Required Certification	Plan of Action	Date Due

Date Approved by Board _____

Date of Parent Notification _____

