

Alee Academy Charter High School

Charter Board Meeting Agenda/Minutes
March 24, 2025

Members Present: Chloe Bonds-Wormack, Jennings Neeld, Kathy Henderson, Margaret Emerson, Mike Gambino

Absent: N/A

Staff: Cindy Emerick, Stephanie Burnett

Minutes provided by: Mike Gambino

<p>Call to Order: .17:42 Prayer – Jennings Neeld</p>	
<p>Approval of Agenda Approval of February 24, 2025 Meeting Minutes</p>	<p>Discussion/Amendments: Added to agenda Student #3 under Student Dismissal(s) section. Added to agenda item New Business—Discussion of new small bus or van.</p> <p>2/24/25 Meeting Minutes Discussion: None</p> <p>Approval of February minutes 1st: J. Neeld 2nd: Kathy Henderson Approved: Unanimous</p>
<p>Public Comment</p>	<p>None</p>
<p>Student Dismissal(s)</p> <ul style="list-style-type: none"> ● Student #1 ● Student #2 ● Student #3 	<p>Student #1 – Death threats Motion for dismissal: 1st: J. Neeld 2nd: M. Gambino Approved: Unanimous</p> <p>Student #2 – Death threats Motion for dismissal: 1st: J. Neeld 2nd: M. Emerson Approved: Unanimous</p> <p>Student #3 – Battery on another student, self harm, destruction of school equipment Motion for dismissal: 1st: M. Emerson 2nd: M Gambino Approved: Unanimous</p>
<p>Financials USB Checking Account as of 3/24/2025 \$397,046.55</p> <p>USB Money Market as of 3/24/2025 \$50,195.27</p>	<p>Discussion: Board reviewed financials. Approval not required. Ms. Emerick emailed SAME to request a separate P&L for the NSLP</p>

<p>Current Enrollment 184 (-7) (as of 3/24/25) Grade Level Breakdown: 9: 14 (-1) 10: 43 (+3) 11: 67 (5)- 12: 60 (-6)</p>	<p>Enrollment at 181 after student dismissals are considered</p>
<p>Updates and Old Business:</p> <ul style="list-style-type: none"> ● NSLP <ul style="list-style-type: none"> ○ 1st Claim Submitted (\$5,279.75) ○ 2nd Claim - due 3/31/25 ● Charter Renewal application <ul style="list-style-type: none"> ○ April 14, 2025 ● Toro Mower - No bill received to date ● PA System - no meeting date yet <ul style="list-style-type: none"> ○ Purchased new long range radios so all staff will have a fully operation radio ● Locksmith - complete ● Backflow - complete; tamper valves will be replaced soon ● Eustis Little League Request 	<p>Discussion:</p> <ul style="list-style-type: none"> ● NSLP – 169 students qualified for free lunch. J. Neeld requested total of what has been spent YTD on NSLP. Request made to accountant for that data. Discussion about potential profitability of the lunch program and use of excess funds for staffing expenses. ● Charter renewal is on the consent agenda for LCSB on April 15, 2025. No changes or updates. ● Locksmithing is complete. Cost came in around \$200. ● Majority of backflow replacement project was completed satisfactorily by All Star Fire. One more valve needs to be installed outside which will happen later this week. ● Eustis Little League requested to use Alee’s field for practice 3 times per week. Ms. Emerick will request COI from them and once liability insurance is confirmed to be in place, board moved to approve the request. <p style="text-align: center;">Motion to approve: 1st: M. Gambino 2nd: K. Henderson Approved: Unanimous</p>
<p>Legal</p> <ul style="list-style-type: none"> ● Attorney report <ul style="list-style-type: none"> ○ EEOC 	<p>Discussion:</p> <p>Ms. Emerick communicated to the insurance company appointed attorney of the Board’s approval of the \$25K settlement offer. That law firm did not forward to the EEOC, so EEOC made a determination that Alee was at fault, opening up the potential for the complainant to sue Alee. Ms. Emerick is awaiting a response from our attorney to determine how to move forward.</p>
<p>New Business</p> <ul style="list-style-type: none"> ● Director’s Professional Development ● Cell phone quote ● New Van/Small bus 	<ul style="list-style-type: none"> ● Mrs. Emerick updated the board on professional development she and faculty attended. ● She also requested school funded smart phones for herself and Ms. Burnett due to the nature of their roles and the data that they use their phones for. At any time, personal phones can be subpoenaed and sequestered for evidence. Although no board action was required, board did unanimously agree that they should obtain phones paid for by the school for the purpose of school business to mitigate risk of their

	<p>personal property being involved in any future business.</p> <ul style="list-style-type: none"> • Discussion about new bus/van to assist with transporting student mothers with children. Ms. Emerick to obtain quotes with some options to discuss at next board meeting.
<p>Safety & Security</p> <ul style="list-style-type: none"> • Gates/Fence - repair quote provided 	<p>Tabled until 4/28/2025 meeting when quotes are available for board to review.</p>
<p>Director's Report:</p> <ul style="list-style-type: none"> • Mission Statement - <ul style="list-style-type: none"> ○ Stakeholder Survey ○ Review Date • Maintenance <ul style="list-style-type: none"> ○ New emergency lights installed throughout the building • Copy Machine - working with Ricoh • Professional Development <ul style="list-style-type: none"> ○ Emerick, Burnett, Hemsath, Stewart, Murray, Morrison, St. Jean, Farwell attended Innovative Schools Summit in Orlando, FL. Title II approved. Financial impact (Alee): 3 lunches for 8 and daily parking 	<ul style="list-style-type: none"> • Mission Statement – will be discussed at a future meeting. • Fire inspection failed due to only 3 of the emergency lights being operable. Batteries in the fixtures died. It was cheaper to replace the lights, so Ms. Emerick purchased new ones and had them installed. • Ricoh came in with a better quote than Xerox. Ms. Emerick still working out the details regarding delivery of new machine. • Minimal cost to Alee for the Professional Development as it will be covered by Title II funding. Expecting approximately \$5,400 reimbursement from the district. Alee was only responsible for nominal costs associated with parking and lunches.
<p>Meeting Adjourned: 19:18</p>	
	<p>The next scheduled board meeting will be held at 5:30 p.m. on April 28, 2025 at Alee Academy.</p>

