

**Alee Academy Charter School
Governing Board of Directors, 2024-2025
MEETING MINUTES FOR AUGUST 19, 2024**

Meeting Date & Time: AUGUST 19, 2024 - 5:30 P.M.

Prayer/Moment of Silence: Jennings Neeld

Call to Order: Mrs. Bonds-Warmack called AUGUST 19, 2024, Meeting to order at 5:45 P.M.

Roll Call: Chloe Bonds-Wormack, Jennings Neeld, Leah Fischer, Michael Gambino, Kathryn Henderson, Margaret Emerson, Kathryn Henderson

Attendance but not Board of Directors: Cindy Emerick, Stephanie Burnett

Absent: None

Verification of Meeting Advertisement: Director verified meeting was posted on the school website.

I. Previous Meeting Minutes

Motion: Accept July 22, 2024, and July 25, 2024, meeting minutes were presented with the additions/corrections discussed.

1st: Mr. Gambino

2nd: Mr. Neeld

Discussion: No changes made

Vote: Passed Unanimously

II. Changes, additions, deletions to Agenda

NONE

1st: N/A

2nd: N/A

Discussion: N/A

Vote: N/A

III. Public Introductions and input for items not on the agenda

No members of the public were present at the meeting.

IV. Old or Unfinished Business

- Legal RFP

Director reports that the RFP for Legal Services has been posted on the school's website and a condensed version was sent to the North Lake Outpost and it was advertised. Received no response from Sentinel. No proposals have been received. There was one inquiry, and the entire RFP was sent.

Discussion: A motion was made to speak with the Charter current 2024-2025 attorney to include in his scope of work for the day-to-day operations and unforeseen service not part of the original contract

1st: Mr. Gabino

2nd: Mrs. Emerson seconded the motion.

Discussion: None

Vote: Unanimous

V. Current Student Enrollment as of 8/19/24 – 160 Students

- 9th Grade - 5
- 10th Grade - 38
- 11th Grade - 48
- 12th Grade - 67

Number of new applications was not available

VI. Financial Report - Provided by SAME Corp

Motion: A motion to approve the June and July financial report and to be filed for audit.

1st: Mr. Gabino

2nd: Mrs. Henderson

Discussion: Mr. Gabino would like the reports as soon as possible. Mrs. Emerick shared that she requested the reports Wednesday of last week, but just received it today. Time sheets were also sent to Richard and Mathew.

Vote: Unanimous

VII. Director's Report

- Opening Day Success! – First day was great
- Status of Food and Nutrition Program – It is fantastic, and the students love it. John is still working with us on buying power with Spring Creek, and nutritional approval with USDA. Mrs. Emerick and 1 support staff (Ms. Claire) will have to attend a three-day training class. She will receive an invitation to attend when 7 modules have been completed, menus have been certified, and the procurement program has been approved. As soon as the school receives its number, it can ask for reimbursement. There will be 3 food choices for lunch daily and a nutrition education program will be implemented.

Motion: To cover per diem for mileage (transportation), lodging, and meals to attend the 3-day Food and Nutrition Class.

1st: Mr. Gabino

2nd: Mrs. Henderson

Discussion: A per diem will need to be decided – look at the LCS traveling information

Vote: Unanimous

- Insurance Renewals: All certificates of insurance have been provided to the LCS as required
- Security Hardening Update: The Security Wall is working well
- Final Monitoring Tool & 3-year reflection: An employee was hired to oversee MTSS

VIII. New Business

1. 2024-2025 Board Meeting Dates

Motion: A motion was made to accept the 2024-2025 Proposed Governing Board Meetings dates with a deletion of the December 20, 2024, meeting.

1st: Mrs. Henderson

2nd: Mr. Gabino

Discussion: None

Vote: Unanimous

2 Renewal Meeting with the Charter Office – August 25, 2024, at 10:00 AM by Zoom

Mrs. Emerson will send a link to the Zoom Meeting, and all are welcome to attend.

1st: N/A

2nd: N/A

Discussion:

Vote: N/A

2. Policy Regarding students with weapons charges

A proposal for “Enrollment for Students with Weapons Charges” was reviewed.

Motion: To accept the proposed policy but insert “Zoom classes and testing will be determined on a case-by-case basis.” after the first sentence in the second paragraph. *The proposed policy as part of the minutes as presented will be attached

1st: Mrs. Emerson

2nd: Mr. Gambino

Discussion: None

Vote: Unanimous

Mr. Gabino

Mr. Gabino addressed the board to inform us that he is running for Eustis City Commission, Seat 4. There is no conflict with the school’s by-laws.

Consent Agenda Items:

Motion: Accept the Consent Agenda, except Years of Service. Years of Service will be tabled and reviewed at the next meeting.

1st: Mrs. Henderson

2nd: Mrs. Emerson

Discussion: Years of Service will be tabled and reviewed at the next meeting. Additional information is needed.

Vote: Unanimous

VIII. Next Meeting: September 30,2024

X. Adjournment: 7:50 p.m.

Respectfully Submitted,

Leah Fischer, Alee Academy Charter School’s Governing Board Secretary