

Alee Academy Charter High School  
Charter Board Meeting Agenda/Minutes  
June 27, 2024 5:30 p.m.

**Members Present:** Jenning Neeld, Margaret Emerson, Chloe Bonds-Wormack, Leah Fischer, Katherine Henderson  
**Absent:** Mike Gambino  
**Attorney:**

<p><b>Call to Order:</b>  <b>Prayer -</b></p>	<p><b>5:33pm</b>  <b>Jennings Neeld</b></p>
<p>Approval of Agenda</p> <p>Approval of <b>May 23, 2024</b> Meeting Minutes</p>	<p><b>Discussion/Amendments:</b>  <b>Approval of Agenda:</b>  <b>1st Margaret Emerson</b>  <b>2nd Kathrine Henderson</b>  <b>Approved Unanimously</b></p> <p><b>Approval of May 23, 2024 minutes</b>  <b>1st Jennings Neeld</b>  <b>2nd Katherine Henderson</b>  <b>Approved Unanimously</b>  <b>Discussion: Needs to clarify the scope of Sean Arnolds duties</b></p>
<p><b>Public Comment</b></p>	<p>None</p>
<p><b>Financials</b>  <i>May Financials were emailed 6/26/2024. Copies will be available at the meeting.</i></p>	<p><b>Approval of Financials</b>  <b>1st Katherine Henderson</b>  <b>2nd Margaret Emerson</b>  <b>Approved Unanimously</b>  <b>Discussion:</b></p> <p><b>Approval of <b>Proposed Budget 2024-2025</b></b>  <b>1st Jennings Neeld</b>  <b>2nd Margaret Emerson</b>  <b>Approved</b>  <b>Yes - Margaret Emerson, Jennings Neeld, Katherine Henderson</b>  <b>No - Chloe Bonds Womack, Leah Fischer</b></p>
<p><b>Current Enrollment</b> (end of the year)  Grade Level Breakdown:  <b>9: 10: 11: 12:</b></p>	<p><b>Mrs. Emerick</b></p>
<p><b>Updates and Old Business:</b></p> <ul style="list-style-type: none"> <li>● Title II Amendment <ul style="list-style-type: none"> <li>○ Professional Development <ul style="list-style-type: none"> <li>■ Administrative</li> <li>■ Safety &amp; Security</li> </ul> </li> </ul> </li> </ul>	<p><b>Mrs. Emerick</b></p> <ul style="list-style-type: none"> <li>● May 31, 2024 Title II amendment was approved. Innovative Schools Summit was scheduled for Emerick &amp; Burnett.</li> <li>● Safety &amp; Security conference will have to be paid for with general funds or possibly</li> </ul>

<ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li>■ Instructional</li> </ul> </li> <li>● Summer Projects</li> <li>● Charter Attorney</li> <li>● Floor Care (Stripping, waxing, buffing)</li> </ul>	<p>Millage. LCS Title II said it was not aligned with the FLDOE Area of Focus #1 for professional development.</p> <ul style="list-style-type: none"> <li>● 3 students, Mr. Ross, and Ms. Cheri completed painting, campus clean-up. There is a lot more work that needs to be done.</li> <li>● The Arnold Law Firm has been retained.</li> <li>● Hutto Enterprises has completed the floor care per approval from the May meeting.</li> </ul>
<p><b>Attorney Report</b></p> <ul style="list-style-type: none"> <li>● <b>Mrs. Emerick to provide the report</b></li> </ul>	<p><i>Mr. Arnold has been informed that our previous general counsel, Ms. Brenda Smith passed away unexpectedly. His retainer includes general charter school representation.</i></p> <ol style="list-style-type: none"> <li>1. <b>EEOC update</b></li> <li>2. <b>Food Service Update</b> <b>-NICE Food Services</b></li> </ol> <p style="text-align: center;"><b>Motion to Approve NICE Food Services Proposal plus Email</b> <b>1st Kathy Henderson</b> <b>2nd Jennings Neeld</b> <b>Approved Unanimously</b></p> <ol style="list-style-type: none"> <li>3. <b>Renewal Update</b></li> <li>4. <b>Monitoring Update</b></li> </ol>
<p><b>New Business</b> Consent Agenda</p> <ul style="list-style-type: none"> <li>● Engagement Letter - SAME</li> <li>● ERC Tax Credit</li> <li>● Combined Short Term Disability Ins (\$5 per month per employee)</li> <li>● School Lunch Program</li> <li>● Title II Plan 2024-2025</li> <li>● Contract Language</li> <li>● Unused vacation</li> <li>● Cleaning/Janitorial Services (<i>contract</i>)</li> <li>● Lawn &amp; Landscape (<i>6 month contract</i>)</li> </ul> <ul style="list-style-type: none"> <li>● Testing Results (CLT)</li> <li>● Summer Testing</li> </ul>	<p><b>Mrs. Emerick</b></p> <p>ERC - No cost to us until we get a tax credit Jorns and Associates Motion to Approve using ERC 1st Margeret Emerson 2nd Jennings Neeld Approved Unanimously</p> <p>Combined Short Term Disability Ins (\$5 per month per employee)</p> <p>Motion to Approve Combined Short Term Disability Insurance for all Employees paid monthly by Alec Academy 1st Jennings Neeld 2nd Katherine Henderson Approved Unanimously</p> <p>Contract Language Motion to Approve New Contract Language 1st Jennings Neeld 2nd Katherine Henderson Approved Unanimously</p> <p><b>Mrs. Burnett</b></p>
<p><b>Safety &amp; Security</b></p> <ul style="list-style-type: none"> <li>● <b>Bus gate/lighting update</b></li> </ul>	<p><b>Mrs. Emerick</b></p> <ul style="list-style-type: none"> <li>● New lights have been purchased. They just need to be installed</li> </ul>

<ul style="list-style-type: none"> <li>● <b>Entryway hardening</b></li> <li>● <b>Front Gate Entry</b></li> </ul>	<p><b>Mr. Elmatti</b></p> <ul style="list-style-type: none"> <li>● Plan Updated</li> <li>● Update</li> </ul> <p><i>Emerick to send Safety and Security Department an email of CRG contract</i></p>
<p><b>Director's Report:</b></p> <ul style="list-style-type: none"> <li>● <b>Staffing for 2024-2025</b></li> <li>● <b>Capital Projects</b></li> <li>● <b>Fixed Asset Report</b></li> <li>● <b>New Board Member</b></li> </ul>	<p><b>Mrs. Emerick</b></p> <ul style="list-style-type: none"> <li>● Staffing for 2024-2025</li> <li>● Capital Projects</li> <li>● Fixed asset report provided. Please review for items that have been discarded or disposed of. <b>THIS NEEDS TO BE ADDRESSED FOR AUDIT</b></li> </ul> <p><b>Discussion -</b>  <b>Leah would like the agenda 5 days ahead of the meeting.</b>  <b>Would like the flag to be replaced.</b>  <b>The lawn to be mowed</b>  <b>Paint on the seat</b></p> <p><b>Board would like to schedule a Workshop July 16th at 5:30pm</b></p>
<p><b>Meeting Adjourned: 8:57 pm</b></p>	<p><b>Motion</b>  <b>1st Jennings Neeld</b>  <b>2nd Margaret Emerson</b></p>
	<p>The next scheduled board meeting will be held at 5:30 p.m. on <b>Monday, July 22, 2024</b> at Alee Academy.</p>