

Alee Academy Charter High School
 Charter Board Meeting Agenda
 April 29, 2024 5:30 p.m.

Members Present: Chloe Bonds-Wormack, Jennings Neeld, Michael Gambino, Margaret Emerson, Kathryn Henderson

Absent: Leah Fischer

Attorney: Brenda Smith - Absent

<p>Call to Order: 5:34pm Prayer -</p>	<p>Jennings Neeld</p>
<p>Approval of Agenda</p> <p>Approval of March 25, 2024 Meeting Minutes</p>	<p>Discussion/Amendments: Approval of Agenda: 1st 2nd Approved unanimously</p> <p>Approval of March 25, 2024 minutes 1st ME 2nd KH Approved unanimously with the following corrections: Spelling EMERSON Attorney report :grad rate has not IMPROVED</p> <p>Discussion:</p>
<p>Public Comment</p>	<p>Hope Seal: Regarding Vacation, working all summer but sometimes I cannot use it. Some of us cannot use the vacation and I am requesting the board to reconsider paying out unused vacation. Board discussion: Is it in the budget to approve 1, 2, or 3 weeks of vacation? Add to the budget workshop a discussion with the accountant regarding the amount it will cost us to pay out. Will this apply to all full time employees with vacation.? Should there be a separation of vacation and sick or should there be a change to PTO for all employees?</p>
<p>Financials A copy of the February financial information provided by SAME Accounting Services <i>Mr. Richard Trainor - SAME Accounting is available by phone/zoom if requested</i></p>	<p>Approval of March 2024 financials 1st - MG 2nd - ME Approved: Unanimously Discussion: none</p>
<p>Current Enrollment in review/awaiting records/meeting scheduled others starting Grade Level Breakdown: 9: 10: 11: 12:</p>	<p>Mrs. Emerick</p>
<p>Updates and Old Business:</p> <ul style="list-style-type: none"> ● New Member Training ● FTE Update ● Meeting w/ LCS to re: additional reporting 	<p>Mrs. Emerick</p> <ul style="list-style-type: none"> ● Governance Training <ul style="list-style-type: none"> ○ https://charterschoolsupport.com

<ul style="list-style-type: none"> dates for 2024-2025 ● Title II Amendment <ul style="list-style-type: none"> ○ Professional Development <ul style="list-style-type: none"> ■ Administrative ■ Safety & Security ■ Instructional ● Bus Rental for Lake County Fair ● SS1002.42(8)(c) 1-7 (policy developed/voted) 	<ul style="list-style-type: none"> ● <i># of students enrolled; # of students NOT counted; # of students FT; # of students PT</i> ● Meeting Outcome - Per meeting with Duane Weeks and Ashley Rosa with LCS IT, Alee Academy's bell schedule will need to reflect that Fridays are an optional instructional day for students. The required number of instructional minutes will still be achieved Monday through Thursday as it is now. FOCUS will be set up by LCS IT to include Fridays in our attendance and teachers will be required to enter student attendance every Friday. Additionally, the gradebook will no longer be set up for teachers to post grades. Grades will be posted by the data clerk or administration using a course completion form. This will help to reduce the number of grade entry errors made by teachers and ensure that duplicate credits are not entered. ● Still waiting on amendment approval <ul style="list-style-type: none"> ○ Instructional: Book Study will begin in April ● Bus Rental: Contacted Crystal but no return contact. We did not provide shuttle services
<p>Attorney Report</p>	<p>Ms. Smith:</p>
<p>New Business</p> <ul style="list-style-type: none"> ● Health Insurance ● Property Insurance ● Unused vacation ● Summer projects 	<p>Mrs. Emerick</p> <ul style="list-style-type: none"> ● Brown and Brown insurance packages were provided to the board for review. Employee benefit package was selected. ● Property insurance analysis was completed by Aris Insurance. Copy of the Executive Summary provided to the board for review. Quotes cannot be obtained until closer to the renewal period. ● Mrs. Emerick explained the different projects she would like to see accomplished this summer with the help of a couple of staff members and students. Will work out the monetary piece with Mr. Trainor.
<p>Safety & Security</p> <ul style="list-style-type: none"> ● Bus gate/lighting ● Bus Hard Drive ● BTA Report 	<p>Mrs. Emerick Mr. Elmatti -Brenda - EPD regarding the subpoena for DJ and SC/AGT Mrs. Burnett: MV withdraw; official dismissal of TC</p>
<p>Director's Report:</p> <ul style="list-style-type: none"> ● Charter Site Review ● Testing ● Expected Graduates ● Staffing for 2024-2025 ● Capital Projects 	<p>Mrs. Emerick</p> <ul style="list-style-type: none"> ● SIP Reflection submitted to DOE ● Charter Site Review ● 2024-2025 Title 1 Status: <ul style="list-style-type: none"> ○ Do Not Qualify ● Staffing Needs for 2024-2025 <ul style="list-style-type: none"> ○ Dual certifications ○ PE/HOPE class

	<ul style="list-style-type: none"> ○ <i>Grad Facilitator</i> ○ <i>Maint/Grounds</i> <p><i>These positions will be discussed further at the next board meeting - after the budget workshop</i></p>
Meeting Adjourned:	<p>Motion 1st 2nd</p>
	<p>The next scheduled board meeting will be held at 5:30 p.m. on Monday, May 13, 2024 at Alee Academy. <i>This will be a budget workshop.</i></p>