

Alee Academy
 Charter Board Meeting Agenda
 January 23, 2023
 5:30 p.m.

Members Present: Mike Holland, Nan Cobb, Rachel Holzclaw, Leah Fischer, Chloe Bonds-Wormack, Robin Austin

Absent:

Attorney:

Call to Order:	5:34 Start time
Approval of December Meeting Minutes	Approval of the minutes <ul style="list-style-type: none"> - 1st Rachel Holzclaw - 2nd Chloe Bonds- Wormack - Passed unanimously
Public Comment - 3 Minutes	None
5:45 P.M. Safety & Security - Mike Watt	JF - recommended for dismissal <ul style="list-style-type: none"> - Approval for dismissal <ul style="list-style-type: none"> - First Nan Cobb - Second Robin Austin - Catching up on drills - Issue with the Fire Dept not showing up - Behavior Contracts <ul style="list-style-type: none"> - Students that are on repeated minor incidents - Laptops - Issues with students bringing their laptops to school. Either they will not be able to take them home or do not allow them to come in to school if they do not have it. May use the new computers to do a check out system. Board unanimously approved a letter of notification being sent to students and parents that chromebooks would no longer be allowed to be taken home. There must be a check out process with permission given on an individual basis. -
Financials - Richard Trainor SAME Accounting	USB: Contacted Emerick for what access to give Richard Trainor with USB Two options are: <ol style="list-style-type: none"> 1. Grant online banking access only 2. Signer for the account <ul style="list-style-type: none"> - Approval for online banking access only <ul style="list-style-type: none"> - First Nan Cobb

- **Second Chloe Bonds-Wormack**
- **Passed unanimously**

No current employee on the money market account

- Motion to add Cindy Emerick, Rachel Holtzclaw, and Mike Holland on the money market account
 - **First Nan Cobb**
 - **Second Chloe Bonds-Wormack**
 - **Passed unanimously**

Motion to remove Martha Hartman and Beverly Boothe off all accounts

- **First Robin Austin**
- **Second Chloe Bonds-Wormack**
- **Passed unanimously**

Richard explains that the district discourages using ESSER funds to do the roof. His recommendation, after speaking with Scott Ward from LCS and receiving his support, is to move some salaries to ESSER funds and use the general funds for the roof.

Have to have 7 teachers in the general fund to meet comparability for federal funds. Richard recommends other personnel to move to ESSER.

Scott Ward said he would be comfortable with us submitting a budget amendment and submitting to the state. Email was sent today that said we need to have the amendment sent to the district by Friday. Richard Trainor, SAME Accounting to handle drafting and submitting the amendment to Rachel Johnson, LCS by Friday, January 20, 2023.

Proposing \$387,000 of salaries out of the General Fund and moving to the ESSER. If FTE comes in above 160 then we should be in a good position to pay for the roof from General Funds.

First - Rachel Holtzclaw
Second - Nan Cobb
Passed unanimously

Nan asked Richard if he had all previously mentioned gaps in our funding that were missing when the budget was presented in December,. Richard said yes. She is wondering what the old set of books looked like compared to where he has things. Expressed concerns about things being

	<p>in the wrong accounts. Capital Projects is projected to be overspent at this point. Nan asked if we are still waiting on money from places. Richard said none that he knows of, because of the audit. However, he did indicate that we were still awaiting reimbursement for approximately \$42,000.00 from ESSER from SY 2021-2022. He is working to correct the previous accountant's invoicing for the salary in question and will submit for reimbursement when complete.</p> <p>Rachel asked if the negative in the capital projects fund a problem. Richard said after FTE it may get adjusted with those funds.</p> <p>Will get with Cindy tomorrow on making the amendment to both ESSER II and ESSER III.</p>
<p>Consent Agenda:</p> <ol style="list-style-type: none"> 1. EPD Event - April 29, 2023 2. Eustis Parks & Rec - Summer Bus agreement 3. Guardian for 2023-2024 4. Bus/Transportation signature page (Copy provided) 5. 2023 Amazing Race participation <p>Updates and Old Business</p> <ol style="list-style-type: none"> 1. Budget Workshop - To be revisited in January 2. ESSER III - Bonuses - To be revisited in January 3. FTE count 173 as of 1/20/2023 4. Final Payments -Wheaton P. Rykowski not received yet 5. Attorney's Report - Update on Lawsuit 6. Roof <p>New Business</p> <ol style="list-style-type: none"> 1. School Lunch Program 2023-2024 (discussion/vote) <ol style="list-style-type: none"> a. LCS or other program <p>For Information Only</p> <ol style="list-style-type: none"> 1. FTE Calculations 2. Academic Achievement (Achieve results, SAT/ACT) 3. Prom 4/21/23 ECC 7p-11p 4. Graduation 5/25/23 ECC 7p 5. ESE Students 6. LCS Charter Site Visit 7. Accreditation Review 8. eRate 9. New Teacher/New Class 10. Title 1 - Senior Parent Nights 11. Title 1 2023-2024 	<p>Consent Agenda:</p> <p>Questions:</p> <ol style="list-style-type: none"> 2. Eustis Park & Rec needs to pay for fuel and insurance. Alee will request use of city buildings as needed. <p>Approval of consent agenda:</p> <ul style="list-style-type: none"> - Rachel Holtzclaw - Second Robin Austin - Passed unanimously <p>Updates and Old Business:</p> <ol style="list-style-type: none"> 1. Budget discussed 2. ESSER II Bonuses - not addressed at this time due discussion and approval of the amendment to pay salaries. 3. Officially begins this Friday 4. <ol style="list-style-type: none"> a. -Wheaton should have received hers b. Rykowski has not given the keys to the school back yet. Cindy has not received the final check for Rykowski from the accountant. Will follow up. 5. Emerick read Attorney report 6. Roof - \$105K - Schedule the roof getting done for Spring Break Discussion led by Leah Fischer with concerns with how much money we would have left in the account after paying for the roof. <ul style="list-style-type: none"> - First Rachel Holzclaw - Second Robin Austin - Yes: Mike Holland, Nan Cobb, Chloe Bonds-Wormack - No: Leah Fischer

- **Motion to schedule the roof replacement passes**

Leah Fischer once again expressed concerns with the amount remaining as we move into the next school year.

New Business:

School Lunch program -

- Using Lake County Schools or another company.
- Next year all students will not be on free and reduced lunch any further.
- Students would have to fill out paperwork for free and reduced lunch
- Board wants to see pricing before taking a vote.

For Information Only

1. FTE Funding reduced from 1.000 to .9999
2. Update on Achieve growth, Senior Meeting was a success and we will have another meeting in February.
3. Mr. Holland knows a DJ - Kurtis from the city, We will provide desserts. Open 9th-12th grade.
4. Location discussed. Cindy explained we were unable to secure LifePoint church or Living Drama Theater and needed to secure a venue so ECC was reserved. Board discussed parking. Mr. Holland said we would see if EPD could assist with guests crossing the street.
5. ESE Funding- amounts shown to the board for Basic 9-12 and ESE 9-12 students.
6. District will be coming out for their annual review. Items requested/required have been uploaded the Charter Hub
7. April 4th - 4:00pm - 5:15pm - Accreditation Review will be a PPT presentation
8. Should be getting a refund of 80% (\$2600)
9. Mr. Kelly introduced
10. Parent Night was a success but only had 6 families there.
11. 58% of our students have to qualify for free and reduced lunch. Right now we are at 61%

Grad Bash date was approved by Universal

	<p>Homeless Services - Open Door - Downtown Eustis - Laundry, Showers, Breakfast and lunch provided. Not open Sunday</p> <p>Rachel - Kawanis club scholarship.</p> <p>Lake Tech - Invite Deanne to the next board meeting. Cindy will email Deanne to invite her to the next board meeting.</p>
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Current Program Status

The FTE count for student enrollment as of January 20, 2023 is:

Program	Student Enrollment
Total FTE	173 (increase of 10 since last meeting)

**Applications in process as of January 20, 2023:
Approx. 15**

The actual student counts by grade are:

9 th Grade	13 (+4)
10 th Grade	46 (+3)
11 th Grade	70 (+3)
12 th Grade	44 (+/-0)

Budget

The current assets as of January 20, 2023

Checking United Southern Bank	\$58,031.21
Money Market, United Southern Bank	\$61,003.84
Total Current Assets	\$119,035.05

**Unsure of the amount of reimbursements received for ESSER or Title 1 or the amount that is outstanding as of January 20, 2023.*

The next scheduled board meeting will be held on **Monday, February 27, 2023** at 5:30 pm at Alee Academy.

Meeting Adjourned: 7:17 PM

Consent Agenda:

6. **EPD Event - April 29, 2023** -Badges & Bobbers. EPD has requested to use our pond for this event. They will provide insurance for the day.
7. **Eustis Parks & Rec - Summer Bus agreement** - We have offered the use of our buses during the summer for their Rec program to transport their kids on field trips for several years.. They provide insurance and pay for fuel. Craig offered to “trade” the buses for use of community buildings. No agreement has been reached yet. Your thoughts are welcome.
8. **Guardian for 2023-2024** - Request to use Shield Global Security for next school year. The contract is provided for your perusal. The cost for next school year remains the same as this year. \$30.00 per hour for 32 hours per week. See below for comparison:

Shield Global annual contract - \$35,640.00 - assigned the same officer and replacement in their absence
Hired Employee annual contract (\$17.50/hr) - \$23,328.00 plus approx \$8,000.00 for benefits. This does not include retirement (3%) and taxes. Must rely on LCS to provide us a replacement if Guardian is absent.

9. **Bus/Transportation signature page** - A copy has been provided and has been added to all new enrollment forms requiring parent and student signatures upon enrolling.
10. **2023 Amazing Race participation** - We have applied to be a charity recipient and in return, we will use our buses to transport the racers as we have done in the past.

For Information Only

FTE Calculations - Attended training;funding for Grades 9-12 Basic Ed has been reduced from 1.00 to .9999

ESE Students - Funding for IND students is 3x the amount of Basic 9-12. We have had several students apply to come to Alee and we have turned them down because we don't have the services. This may be an option to increase funding but will require hiring an ESE teacher for a self-contained classroom.

Academic Achievement (Achieve results, SAT/ACT) - See results

Prom 4/21/23 ECC 7p-11p - Applied to use the Eustis Community Center at 50% discounted rate. Prom will be paid for through ticket sales.

Graduation 5/25/23 ECC 7p - Unable to get the church on the date requested. They also did not get back to us after taking our request to use their facility to their board. Venue needed to be secured so I decided to go with the ECC.

LCS Charter Site Visit - LCS departments will be here on February 23.

Accreditation Review - In progress of uploading all documentation. Must be uploaded by February 1st. The team does not visit the campus as done in the past but instead conducts a zoom meeting with staff and board. This date is set for **April 4, 2023 2 4PM**.

eRate Funding - Comcast did not file so we are expecting a refund of approximately \$2,600.00. I am working with our account manager. She filed for an extension for us so we are ok to still receive the 80% rebate.

New Teacher/New Class - Mr. Kelly has been an awesome addition to our staff. He has 3 classes of

Team Sports and 5 classes of credit recovery. He has developed very positive relationships with the kids and is definitely making an impact.

Title 1 - Senior Parent Nights - Jan. 18th & Feb 15th. Seniors and parents attend to learn about graduation.

Title 1 2023-2024 - We must have 58% of our students under 17 and free & reduced status to qualify for next year. Currently we have approximately 60%, however it is calculated on the final Spring FTE numbers.