

Alee Academy  
 Charter Board Meeting Agenda  
 July 11, 2022  
 5:30 p.m.

**Members Present:** Mike Holland, Chloe Bonds-Wormack, Nan Cobb, Leah Fischer, Robin Austin

**Absent:** Rachel Holtzclaw

**Attorney:** Brenda Smith

**In attendance:** Cindy Emerick , Amy Clemence, Hope Sceal

Call to Order: 5:38pm	<i>Mike Holland</i>
Approval of May Meeting Minutes (June meeting was canceled)	<b>Approved:</b> 1st: Chole Bonds-Wormack 2nd: Robin Austin
Public Comment - 3 Minutes	<p><i>Nan Cobb: Mentioned Spaghetti Dinner for 8/25/22- date has been booked at Eustis Community Center for \$200. More details below.</i></p> <p><i>Leah Fischer: Hosting Eustis November Chamber breakfast. Will pay the \$400 fee. Suggested having Quan (Duct Man) and former student who he hired to speak.</i></p> <p><i>Mike Holland: Prom- Contact Karen Bell Woody from EHS. Piggy back Ferran Park theme?</i></p>
<p>Consent Agenda</p> <ul style="list-style-type: none"> <li>● Bus Drivers/CDL Training</li> <li>● UniFirst Contract - Cancel</li> <li>● New Bank Signature Card - add signer or leave the same?</li> <li>● Welcome Back - Teacher bags/student materials (\$1,000)</li> <li>● Budget for achievement awards (\$2,000)</li> <li>● Budget for Professional Development (\$2,000 - Title 2)</li> <li>● Time Clock Purchase (see quote)</li> </ul>	<p><b>Bus Driver-</b> Hope Sceal commented that bus drivers are not offered insurance, because it's a part-time position, therefore it's hard to fill the vacancy. Mike Holland commented that he spoke with the City of Eustis Fire Department to see if one of their fire fighters would be willing to complete the course and fill the vacancy on the side.</p> <p><b>UniFirst Contract-</b> Leah Fischer asked what this was in reference too. Cindy commented that she contacted the company and they responded with they will "try" to send us flat rugs before school starts. We asked to be relieved of our contract, which ends 8/2024. Nan Cobb recommended that we do not cancel until our deposition on 8/2.</p> <p><b>Signature Card-</b> There is concern with the board and Cindy that our accountant isn't using Red Books, like the county. Chloe recommended reaching out to Marine Sloback and Doris Jones</p>

	<p>(Capital Outlay). Chloe also recommended reaching out to Scott Ward to sit down and help us figure out our budget lines from Hartman. Cindy will email Scott tomorrow.</p> <p><b>Welcome back-</b> Leah Fischer mentioned to call Rachel and ask about teacher supply money.</p> <p><b>Budget/PD-</b> We have \$8K we can use from Title 2 for classroom management. Cindy asked if the school can absorb \$2K for staff PD to use for: subscription to “Teach Me U.S.” for every teacher, team building activities, FDLRS, etc.. Leah Fischer and Nan Cobb mentioned Crafted Scent Bar in Eustis for team building activity.</p> <p><b>Time Clock purchase-</b> Mike Holland suggested blocking clocking in/out from phone. Approved with stipulation that not paying overtime. Put a blurb on the contract that if you work past contract time, it has to be pre-approved to be paid.</p>
<p>Financials - copies provided for approval Enrollment Report - copy provided</p>	<p><i>Table until Cindy meets with Scott and Hartman to figure out the budget.</i> <i>1st: Robin Austin 2nd: Nan Cobb</i></p>
<p><b>Updates and Old Business</b></p> <ol style="list-style-type: none"> <li>1. 3 year Charter Renewed</li> <li>2. LCS Food Service Contract submitted</li> <li>3. Phone System Installed! Need to upgrade office phones.</li> <li>4. Ricoh Service Contract</li> <li>5. Staff Allocation</li> <li>6. Graduation - <i>Location for 2023</i></li> </ol> <p><b>New Business</b></p> <ol style="list-style-type: none"> <li>7. Spaghetti Dinner</li> <li>8. Upgrade office phones (<i>Vote</i>)</li> <li>9. Worker’s Compensation Deposition (Informational)</li> <li>10. Litigation Case (Informational)</li> <li>11. 2020-2021 Accountability Report Submitted (Informational)</li> <li>12. Testing/Capital Outlay (Informational)</li> <li>13. Teacher Base Salary (discussion/vote)</li> <li>14. Johnson Control/TYCO Contract (<i>Vote</i>)</li> <li>15. 2022-2023 Budget Approval (<i>Vote</i>)</li> <li>16. Board Meeting Dates (<i>Vote</i>)</li> <li>17. Mental Health Plan/MTSS Plan (Information)</li> <li>18. Director Evaluation/Contract (<i>Executive Session Needed</i>)</li> </ol> <p><b>Attorney’s Report</b></p>	<p>2 Getting from Umatilla.. Free meals under community eligibility, which we do qualify for.</p> <p>3. Need to upgrade 5 phones in the front office. Every classroom &amp; office has a phone.</p> <p>4. Ricoh- Copy machine- monthly charge of \$300 something. Color printer behind Hope- monthly charge of \$110. Board approved to continue the contract.</p> <p>5. Four positions available. Petty resigned, Mr. Watt took over his position. Instead of AVID, we would have critical thinking/study skills and resume writing. <b>Holland recommended giving Eshter 3 months to get her certificate, or she needs to move on.</b></p> <p>6. Lifepoint Church in Eustis was discussed.</p> <p>7. 8/25- Eustis Community Center from 3:30-8:30. Contact Karmen at W/D for cake and maybe Sonics.</p> <p>8. Approved.</p> <p>9. Want to speak to our HR person (Cindy) for Debbie’s case in regards to our deposition on 8/2.</p>

10. Annelise Daniels- got a new job at LHS- waiting for an update.

11. Submitted- Cindy informed that it was difficult- not able to access a lot of the information. She informed Sabrina and Betty Howard those were her best guess answers.  
12. 68% students tested- should be 95%. We received an incomplete. We have 30 days to appeal with the district. We will be in contact with Paula Wicker.

13. Pay rate raise pending board approval. Need to get with Scott Ward regarding Red Book.

14. Burglar alarm up for renewal. Cost is \$1134.00 annually. We haven't had a working alarm for the past month because it needs updating from 3G. Will upgrade for free. Board approved to go ahead and stay with the company and upgrade. 1st: Robin Austin 2nd: Chloe Bonds-Wormack

15. On Hold.

16. Approved. Send Google Invites to everyone. 1st: Chloe Bonds-Wormack 2nd: Robin Austin

17. Monthly MTSS/Data chats- Amy Clemence Mental Health- Stephanie Burnett

18. Cindy will find something for the board to use and send it to them.

Meeting adjourned at 7:56pm.

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**Current Program Status**

The FTE count for student enrollment as of July 11, 2022 is:

Program	Student Enrollment
<b><i>Total FTE</i></b>	

**Applications in process as of July 1: Approx.15**

The actual student counts by grade are:

9 <sup>th</sup> Grade	
10 <sup>th</sup> Grade	
11 <sup>th</sup> Grade	
12 <sup>th</sup> Grade	

**Budget**

Attached are copies of:

1. Balance Sheet as of June 30, 2022
2. Income Statement for June 30, 2022

The current assets as of June 30, 2022are:

Checking United Southern Bank	\$ 125,728.47
Money Market, United Southern Bank	\$35,949.13
Total Current Assets	\$161,677.60

The next scheduled board meeting will be held on **Monday, August 15, 2022 at 5:30 pm** at Alee Academy.

Meeting Adjourned: **7:56pm**