

Alee Academy
 Charter Board Meeting Agenda
 April 18, 2022
 5:30 p.m.

Members Present: Michael Holland, Rachel Holtzclaw, Chloe Bonds-Wormack, Nan Cobb,

Absent: Robin Austin, Leah Fisher

Attorney Brenda Smith

Call to Order:	<i>Mr Holland call to order at 5:34pm</i>
Approval of February & March Meeting Minutes	Approved: <i>Chloe Bonds-Wormack 1st Nan Cobb 2nd</i>
Public Comment - 3 Minutes	<i>None</i>
Consent Agenda <ul style="list-style-type: none"> ● ECF Application ● 2021-2022 Annual Costs for Purchases (Chair signature required) ● Safety and Security Policy ● Advertising on INDEED for vacant positions for 2022-2023 	<i>Director Cindy Emerick</i> Consent Agenda Approved: <i>Chloe Bonds-Wormack 1st Rachel Holtzclaw 2nd</i>
Financials - copies provided for approval Enrollment Report - copy provided	Financials Not Approved: <i>Nan Cobb 1st Chloe Bonds-Wormack 2nd</i>
Updates and Old Business <ol style="list-style-type: none"> 1. Staff Update - <i>Brandon, Flakoll, Subs</i> 2. Dismissal procedure for students <i>Approved: Rachel Holtzclaw 1st Nan Cobb - 2nd</i> 3. Phone System Update - <i>Nan will make a phone call.</i> 4. EEOC Complaint 5. Graduation - Thursday 5/19/22 @ 7:00pm Living Drama Theater <i>Cindy will call PJ to move the date to Wednesday 5/18</i> 6. Scholarship Applications - <i>4 for Kiwanis 3 for Lake Tech</i> 7. CPR/First Aid Training - 4/22/22 <ol style="list-style-type: none"> a. All staff needing to be certified 8. Youth Mental Health First Aid 4/29/22 <ol style="list-style-type: none"> a. All staff will receive training 9. Verbal De-Escalation Training 5/6/22 <ol style="list-style-type: none"> a. All staff will receive training 10. 2022-2023 Staff Allocation 11. Budget Approval - <i>Holding vote for more information</i> 	<i>Chairman Michael Holland & Attorney Brenda Smith</i> <i>Director Cindy Emerick</i> <i>Board approves paying for subs fingerprints.</i>

New Business

1. Staff Attendance/Job Performance

Board room was cleared of all visitors and staff at the request of Chairman Holland. Director was asked about the attendance and job performance of Annelise Daniel because of concerns brought to the attention of the board. The director provided documentation of employees attendance, including absences and tardies. When asked about job performance, the director provided examples of requests made to Mrs. Daniel regarding student progress and audits and the evidence that this had not been completed. The director provided copies of the duties expected of the position held by Mrs. Daniel which included the importance of student credit audits and career counseling which were not completed as expected. Additionally, the board requested information regarding the claim of a medical concern, however Ms. Daniel provided a doctor's note stating she was clear to return to work at full duty.

It was at this time the board of directors voted to offer Mrs. Daniel the opportunity to resign from her position or be terminated due to not meeting the expectations of her position. Mrs. Daniel was requested to return to the board room. At this time the director offered Mrs. Daniel an option to resign from her position or be terminated. She chose to resign as opposed to being terminated. The board of directors and the director wished her well and thanked her for her service to Alee Academy.

Attorney's Report

Current Program Status

The FTE count for student enrollment as of April 15 is:

Program	Student Enrollment
<i>Total FTE</i>	214

9 students will be withdrawn for non-attendance

**Applications in process as of April 15, 2022:
approx. 15**

The actual student counts by grade are:

9 th Grade	30 (+16 from last meeting)
10 th Grade	50 (+6 from last meeting)
11 th Grade	78 (+3 from last meeting)
12 th Grade	56 (+9 from last meeting)

Budget

Attached are copies of:

1. Balance Sheet as of March 31, 2022
2. Income Statement for March 31, 2022

The current assets as of March 31, 2021 are:

Checking United Southern Bank	\$ 36,673.39
Money Market, United Southern Bank	\$18,444.61
Total Current Assets	\$55,118.00

*Pending Invoices for Reimbursement include: _____
(this will be provided at the meeting. I am waiting on these total from Hartman)*

The next scheduled board meeting will be held on **Monday, May 16, 2022 at 5:30 pm** at Alee Academy.

Meeting Adjourned: **7:47 p.m.**