

Alee Academy
 Charter Board Meeting
 Minutes
 May 17, 2021
 5:30 pm

Approval of Minutes	
Current Program <ul style="list-style-type: none"> • Enrollment 	Robin Valentino
Budget <ul style="list-style-type: none"> • Fund Balances 	Robin Valentino
Old Business <ul style="list-style-type: none"> • Title 1 – 22-22 PFEP • Roof Estimate 	Robin Valentino
New Business <ul style="list-style-type: none"> • Graduation • 2021-2022 Meal Service Agreement • Preliminary 20-21 Budget • Linton Brown 	Robin Valentino Linton Brown
Attorney's Report	Brenda Smith

Board members present were:

Michael Holland, Rachel Holtzclaw, Robin Austin, Chloe Bonds Wormack, Nan Cobb.

Motion was made by Chloe Bonds Wormack to approve the minutes as read. The motion was seconded by Rachel Holtzclaw. The motion passed unanimously.

Current Program Status

The FTE count for student enrollment as of May 17, 2021 is:

Program	Student Enrollment
<i>Total FTE</i>	187

(Note: There are approximately 12 pending applications for the 20-21 school year)

The actual student counts by grade are:

9 th Grade	37
10 th Grade	35
11 th Grade	68
12 th Grade	47

Budget

The current assets as of May 17, 2021 are:

Checking United Southern Bank	\$97,506.44
Money Market, United Southern Bank	\$44,920.42
Total Current Assets	\$142,426.86

Attached are copies of:

1. Balance Sheet as of April 30, 2021
2. Income Statement for 10 months Ending April 30, 2021

Motion was made by Nan Cobb not to accept the financials as presented. Several adjustments are needed prior to the next meeting along with a fund accounting presentation. The motion was seconded by Robin Austin. The motion passed unanimously.

Old Business

Title 1 – LCSB Approved 2021-2022 PFEP attached.

2021-2022 PFEP was provided to the board and the changes to the previous plan were discussed.

Roof Estimate – Attached is the updated estimate for the roof repairs. At the previous meeting \$3,500.00 was approved. A larger amount may be needed given the increase in the cost of the wood since the initial estimate was received in September.

Discussion was held regarding the roof repair estimate. A motion was made by Rachel Holtzclaw to increase the approved amount from \$3,500.00 to \$4,500.00 total. The motion was seconded by Chloe Bonds-Wormack and passed unanimously.

New Business

Graduation – Graduation has been set for Friday, June 4, 2021 at 7:00 pm. The traditional physically distanced ceremony will be held at the Living Drama Theater located at 431 Plaza Dr., Eustis, FL 32726. All graduates will be permitted to have around 10 guests (subject to change) depending on the number of graduates and the seating capacity of 500 at the facility.

Discussion was held regarding the graduation ceremony and the location. The Living Drama Theater was selected and can accommodate more guests than the other suggested venue.

2021-2022 Meal Service Agreement – Attached is the 2021-2022 Meal Service Agreement with LCS.

Motion was made by Chloe Bonds-Wormack to Approve the Meal Service Agreement with LCS for the 2021-2022 school year. The motion was seconded by Nan Cobb and passed unanimously.

Preliminary 21-22 Budget – In order for you to make informed decisions regarding the 21-22 school year, attached is the updated preliminary budget for 2021-2022 in the requested fund accounting format. This budget is based on a student count of 180 and on 2020-2021 figures as the worksheet for 21-22 has not yet been released.

Discussion was held regarding the preliminary budget. Mrs. Valentino explained that the amount of ESSER II funds have been set and will not change according to LCS. The board was also informed that this preliminary budget included the salary increases, new health, dental, vision, and life insurance rates but was based on the 2020-2021 worksheet as the new worksheet has not yet been released nor have we received our renewal rates for our insurance packages for the school. The format of the budget was changed to a fund accounting format as requested at the last meeting. A budget for the 2021-2022 school year will need to be approved at the next meeting.

Linton Brown - Request to address the board.

Discussion was held regarding job requirements for the 2021-2022 school year. The board reiterated that in order to hold the Assistant Director position going forward, a passing score on the FELE as well as the Education Leadership All Levels endorsement on a teaching license will be required.

The next governing board meeting is scheduled for Monday, June 21, 2021 at 5:30 pm.

Motion was made by Chloe Bonds Wormack to adjourn the meeting and seconded by Rachel Holtzclaw. The motion passed unanimously.