

Alee Academy  
Charter Board Meeting  
Minutes  
May 20, 2019  
6:00 pm

Approval of Minutes	
Current Program <ul style="list-style-type: none"> <li>• Enrollment – 1<sup>st</sup> Session and 2<sup>nd</sup> Session</li> </ul> Budget <ul style="list-style-type: none"> <li>• Fund Balances</li> </ul>	Robin Valentino  Robin Valentino
Old Business <ul style="list-style-type: none"> <li>• Graduation</li> <li>• Title 1 Tutoring Program</li> <li>• Title 1 - 19-20 Budget</li> <li>• TD Bank Account Closure</li> </ul>	Robin Valentino
New Business <ul style="list-style-type: none"> <li>• 2019-2020 Draft Budget</li> <li>• 2019-2020 Staff Contracts, Time Schedules</li> <li>• 2019-2020 Job Descriptions</li> <li>• New Charter Board Member</li> </ul>	Robin Valentino
Attorney’s Report	Brenda Smith

***Board members present were:***

***Michael Holland, Rachel Holtzclaw, B. Grassel, and Chloe Bonds-Wormack.***

***Motion was made by Rachel Holtzclaw to approve the minutes with the correction to the Money Market Account Balance from the April 29<sup>th</sup> meeting and to add that a letter will be sent to Ms. Mary Jo Rager thanking her for her service to the Board. The motion was seconded by Chloe Bonds-Wormack. The motion passed unanimously.***

### Current Program Status

The FTE count for student enrollment as of April 29, 2019 for each of the programs is:

Program	Student Enrollment
<b>1<sup>st</sup> Session</b>	188
<b>2<sup>nd</sup> Session</b>	87
<b><i>Total FTE</i></b>	275

(Note: There are approximately 10 pending applications for 1<sup>st</sup> and 2<sup>nd</sup> session students for 2019-2020)

The actual student counts by grade are:

	1st	2nd
9 <sup>th</sup> Grade	41	28
10 <sup>th</sup> Grade	38	23
11 <sup>th</sup> Grade	53	18
12 <sup>th</sup> Grade	56	18

### Budget

The current assets as of May 16, 2019 are:

Checking United Southern Bank	\$54,056.25
Savings, TD Bank	Closed
Money Market, United Southern Bank	\$134,516.17
Checking, Southside Eatery, USB	\$249.90
<b>Total Current Assets</b>	<b>\$188,822.32</b>

Attached are copies of:

1. Balance Sheet as of April 30, 2019
2. Income Statement for 10 months Ending April 30, 2019

***Motion was made by Rachel Holtzclaw to accept the financials as presented and seconded by B. Grassel. The motion passed unanimously.***

## Old Business

**Graduation** – Graduation will be held at Lake Receptions on Friday, May 24, 2018 at 7:00 pm. Rehearsal will be held at 10:00 am that morning for seniors and staff along with any board members that would like to attend our practice and staff lunch.

*Discussion was held regarding the details of the planned event.*

**Title 1 Tutoring Program** – Update on tutoring.

*Discussion was held regarding the details of the tutoring program and the reimbursement process through LCS following the meeting with Ms. Julie Summerlin and Ms. Liz West. See attached.*

**Title 1 Budget** - The Title 1 Budget will need to be amended to reflect the recent information we received in regard to staffing for the 2019-2020 school year.

*Motion was made by Rachel Holtzclaw to approve the movement of funds to reflect the necessary changes to staffing for the approved Title 1 budget.*

**TD Bank Account Closure** – Account was closed and funds were returned in a check to be deposited into our USB checking account.

## New Business

**2019-2020 Draft Budget** – Draft budget presented for approval.

*Motion was made by Rachel Holtzclaw to approve the proposed 2019-2020 budget based on the Charter Revenue Estimating Worksheet provided by Mr. Ward following the recently approved 2019-20 Conference Report. The motion was seconded by Chloe Bonds-Wormack and passed unanimously.*

**2019-2020 Staff Contracts, Time Schedules** – Staff contracts and schedules are prepared for 2019-2020 school year.

**2019-2020 Job Descriptions** – New and updated job descriptions are needed for the 2019-2020 school year.

*The suggestion was made by Michael Holland for B. Grassel to work with the administration over the summer to revise the job descriptions for the 2019-2020 school year. All in attendance were in agreement.*

**New Charter Board Member** – Ms. Robin Austin with TD Bank and Take Stock in Children is interested in joining our board to fill the void left by Ms. Mary Jo Rager.

*Motion was made by B. Grassel to approve the addition of Robin Austin to the Charter Board. The motion was seconded by Chloe Bonds-Wormack and passed unanimously.*

The next governing board meeting is scheduled for Monday, June 24, 2019 at 6:00 pm.

*A motion was made by Chloe Bonds-Wormack to adjourn the meeting and seconded by Rachel Holtzclaw. The motion passed unanimously.*