

Alee Academy  
Charter Board Meeting  
Minutes  
December 11, 2017  
6:00 pm

Approval of Minutes	
Current Program <ul style="list-style-type: none"> <li>• Enrollment – Alee and ACER</li> </ul>	Robin Valentino
Budget <ul style="list-style-type: none"> <li>• Fund Balances</li> </ul>	Robin Valentino
Old Business <ul style="list-style-type: none"> <li>• Capital Outlay Funding Update</li> <li>• School Improvement Plan</li> <li>• Cobb’s Tractor - Land Donation</li> </ul>	Robin Valentino
New Business <ul style="list-style-type: none"> <li>• Annual Charter School Accountability Report</li> <li>• Memorial Services For Coach Davis</li> <li>• Rental of School Facility on Weekend</li> <li>• Accreditation Review April 29, 2018</li> <li>• Refresher Governance Trainings Due</li> </ul>	Robin Valentino  LorriAnn Zakaluk
Attorney’s Report	Brenda Smith

***Board members present were:***

***Michael Holland, Mary Jo Rager, Jennings Neeld, Dr. Isaac Deas, Rachel Holtzclaw, and Chloe Bonds-Wormack.***

***Motion was made by Mary Jo Rager to approve the minutes as read and seconded by Dr. Isaac Deas. The motion passed unanimously.***

### Current Program Status

The FTE count for student enrollment as of December 11, 2017 for each of the programs is:

Program	Student Enrollment
<b>Alee Academy</b>	163
<b>ACER Night Program</b>	110
<b><i>Total Day School FTE</i></b>	273

(Note: There are approximately 36 pending applications for day and night students)

The actual student counts by grade are:

	Alee	ACER
9 <sup>th</sup> Grade	62	28
10 <sup>th</sup> Grade	30	21
11 <sup>th</sup> Grade	42	28
12 <sup>th</sup> Grade	29	33

### Budget

The current assets as of December 7, 2017 are:

Checking United Southern Bank	\$196,346.52
Savings, TD Bank	\$218,260.95
Money Market, United Southern Bank	\$187,395.02
Checking, Southside Eatery, USB	\$181.51
<b>Total Current Assets</b>	<b>\$602,184.00</b>

Attached are copies of:

1. Balance Sheet as of November 30, 2017
2. Income Statement for 5 months Ending November 30, 2017

***Motion was made by Rachel Holtzclaw to accept the financials as presented and seconded by Jennings Need. The motion passed unanimously.***

## Old Business

**Capital Outlay Funding** – Update on current status of Capital Outlay funding. See attached.

*Discussion was held regarding the Capital Outlay funding and the timing of the disbursement of our allocation for 2017-2018. Due to the Dropout Prevention/In Lieu of Expulsion status of all of our students, the state has not issued Alee Academy a school improvement rating thus delaying the funding. According to Adam Emerson with the Charter School Office, an allocation is set aside for Alee but, the finance department must decide what documentation they would need to verify school improvement and thus release the funds. It was noted that Karen Briggs, CFO for Lake County Schools, has made the recommendation that Alee Academy receive the funding. A copy of the Capital Outlay Plan was provided to the board and it was noted that the Office of Independent Education and Parental Choice has recommended that Alee receives funding this school year.*

**School Improvement Plan** – School Improvement Plan was submitted by the deadline. See attached.

*Discussion was held regarding the School Improvement Plan. It was submitted by the deadline and some changes were made based on the feedback from Lake County Schools.*

**Cobb's Tractor Land Donation** – Michael Holland: Update on Cobb's Tractor land donation.

*Discussion was held regarding the land donation. There was no news to report as of yet, but Mr. Holland reported that he would bring any new information regarding the land donation to the next board meeting.*

## New Business

**Annual Charter School Accountability Report** – The Annual Charter School Accountability Report is due to the State on December 15, 2017. The report has been completed.

*Discussion was held regarding the Annual Charter School Accountability Report it has been completed but not yet submitted until Mrs. Valentino hears back from the county on the errors that we are unable to change in the report. It will be submitted by the due date with the necessary corrections to the pre-populated information in the comment section as instructed.*

**Memorial Service for Coach Davis** – A memorial service has been planned for our PE Coach, Charles Davis, for Saturday, December 16, 2017. The service is being held at: The Dream Center/Ybor City Boys and Girls Club, 2806 N. 15th St., Tampa, Florida. The school will have a memorial service of its own after the holiday break on campus so that the students can be involved and pay their respects as well. Details to come for that at a later date.

**Rental of School Facility on Weekend** – One of our community partners, Orlando Family Church is interested in renting our cafeteria on the weekend for a service.

*Discussion was held regarding the use of our building on the weekend for a church service. Chloe Bonds-Wormack made a motion that The Orlando Family Church be allowed to use the school cafeteria on the weekend at no cost to the church, provided they obtain an insurance policy of their own covering the facility while in their use. The motion was seconded by Jennings Neeld and passed unanimously.*

**Accreditation Review April 29, 2018** – We will have our review at 4/29/2018 - 5/1/2018. Training has been scheduled in January so that we are apprised of the new system.

*Discussion was held regarding the upcoming Accreditation Review and the training that Mrs. Valentino and Mrs. Emerick will be attending in preparation. Mrs. Valentino will also reach out to LCS regarding their recent Accreditation Review and inquire about the planning they did in preparation and new process that they experienced.*

**Refresher Governance Trainings Due** – Various board members are due for refresher trainings in 2018.

*Discussion was held regarding Charter Board Training that will be due this winter and spring. All were notified if their certificate is needing renewal this school year.*

The next governing board meeting is scheduled for Monday, February 26, 2018 at 6:00 pm.

*Motion was made by Rachel Holtzclaw to adjourn the meeting and seconded by Mary Jo Rager. The motion passed unanimously.*