

Alee Academy
Charter Board Meeting
Minutes
October 25, 2017
6:00 pm

Approval of Minutes	
Current Program <ul style="list-style-type: none"> • Enrollment – Alee and ACER 	Robin Valentino
Budget <ul style="list-style-type: none"> • Fund Balances 	Robin Valentino
Old Business <ul style="list-style-type: none"> • 2015-2016 FEFP Audit 	Robin Valentino
New Business <ul style="list-style-type: none"> • Hurricane Make-Up Day • Current Staff List • Approval of School Improvement Plan • Capital Outlay Funding Update • Changes to Signature Cards for United Southern Bank • Cobb’s Tractor - Land Donation • Staff Holiday Bonus 	Robin Valentino Michael Holland B. Grassel
Attorney’s Report	Brenda Smith

***Board members present were:
Michael Holland, Mary Jo Rager, Jennings Neeld, and B. Grassel.***

Motion was made by Mary Jo Rager to approve the minutes as read and seconded by B. Grassel. The motion passed unanimously.

Current Program Status

The FTE count for student enrollment as of October 23, 2016 for each of the programs is:

Program	Student Enrollment
Alee Academy	159
ACER Night Program	116
<i>Total Day School FTE</i>	<i>275</i>

(Note: There are approximately 15 pending applications for day and night students)

The actual student counts by grade are:

	Alee	ACER
9 th Grade	60	26
10 th Grade	30	27
11 th Grade	41	28
12 th Grade	28	35

Budget

The current assets as of October 19, 2017 are:

Checking United Southern Bank	\$230,077.93
Savings, TD Bank	\$218,207.97
Money Market, United Southern Bank	\$187,315.46
Checking, Southside Eatery, USB	\$130.07
Total Current Assets	\$635,731.43

Attached are copies of:

1. Balance Sheet as of September 30, 2017
2. Income Statement for 3 months Ending September 30, 2017

Motion was made by Jennings Need to accept the financials as presented and seconded by Mary Jo Rager. The motion passed unanimously.

Old Business

2015-2016 FEFP Audit – Attached is the audit report, proposed adjustment, and Alee Academy’s response letter.

Discussion was held regarding the audit findings, a timeline on when the audit would be finalized, and our response to the findings.

New Business

Storm Make Up Days – We will follow the lead of Lake County Schools and make up the missed time during Exam week and forego the early release.

Current Staff List – A list of current staff members and their positions is provided

School Improvement Plan – Draft School Improvement Plan is provided for review and approval.

Motion was made by Mary Jo Rager to approve the School Improvement Plan as written with the condition that should there be any feedback from Lake County Schools requiring any changes Mrs. Valentino has permission to make those changes prior to publishing. The motion was seconded by Jennings Neeld and passed unanimously.

Capital Outlay Funding – Update on current status of Capital Outlay funding.

Discussion was held regarding the Capital Outlay funding and the timing of the disbursement of our allocation for 2017-2018. Due to the Dropout Prevention/In Lieu of Expulsion status of all of our students, the state has not issued Alee Academy a school improvement rating thus delaying the funding. According to Adam Emerson with the Charter School Office, an allocation is set aside for Alee but, the finance department must decide what documentation they would need to verify school improvement and thus release the funds. It was noted that Karen Briggs, CFO for Lake County Schools, has made the recommendation that Alee Academy receive the funding

Changes to Signature Cards for United Southern Bank– Changes to the signature cards for Account #0178217 Checking, Account # 7096070 Money Market Account, and Account #0191949 Southside Eatery will need to be updated to add and delete various signers. Please see attached letters for specifics on each account’s changes.

Motion was made by Mary Jo Rager to approve the changes to the signature cards as written and seconded by B. Grassel. The motion passed unanimously.

Cobb’s Tractor Land Donation – Cobb’s Tractor is in the process of selling the property to the west of us and is looking into donating the back property to Alee

Academy as it is not part of the sale. This would increase our acreage of marsh land at the back of the property to the West.

Discussion was held regarding the financial impact that marsh land could have on the school. It was agreed by all in attendance that once the offer to donate the land is made, Michael Holland will obtain plans and all necessary information and bring that back to the board before a decision will be reached on whether or not to accept the offer of the donated land.

Staff Holiday Bonus – B. Grassel inquired about the possibility of giving our staff members a holiday bonus again this school year.

Motion was made by B. Grassel to approve a holiday bonus for the staff/volunteers in the same amount as last year to be given out prior to Thanksgiving Break. The motion was seconded by Jennings Neeld, and passed unanimously.

The next governing board meeting is scheduled for Monday, December 11, 2017 at 6:00 pm.

Motion was made by B. Grasel to adjourn the meeting and seconded by Mary Jo Rager. The motion passed unanimously.