

Alee Academy
 Charter Board Meeting
 Agenda
 May 16, 2016
 6:00 pm

Approval of Minutes	
Current Program <ul style="list-style-type: none"> • Enrollment – Alee and ACER Budget <ul style="list-style-type: none"> • Fund Balances 	Robin Valentino
Old Business <ul style="list-style-type: none"> • Information/Estimates for Courtyard Covering 	Robin Valentino
New Business <ul style="list-style-type: none"> • Parent Notification Policy • Transportation/Food service Agreements with LCS for 2016-2017 • Graduation June 9, 2016 @ 7:00 pm • Guest Speaker – Graduation • End of year bonus/Re-signing Bonus • 2016-2017 Governing Board Meeting Dates 	Robin Valentino
Attorney’s Report	Brenda Smith

Board members present were:

Martha Cohen, Rachel Holtzclaw, Chloe Bonds-Wormack, Michael Holland, Mary Jo Rager and Kyleen Fischer.

Motion was made by Michael Holland to approve the minutes as read and seconded by Rachel Holtzclaw. The motion passed unanimously.

Discussion was held about the board members receiving the minutes following the board meetings from now on by email. All were in agreement.

Current Program Status

The FTE count for student enrollment as of May 16, 2016 for each of the programs is:

Program	Student Enrollment
Alee Academy	157
ACER Night Program	133
<i>Total Day School FTE</i>	290

(Note: There are approximately 15 pending applications for day and night students)

The actual student counts by grade are:

	Alee	ACER
9 th Grade	42	26
10 th Grade	43	27
11 th Grade	41	42
12 th Grade	31	38

Budget

The current assets as of May 16, 2016 are:

Checking United Southern Bank	\$229,942.73
Savings, TD Bank	\$234,362.47
Money Market, United Southern Bank	\$186,652.06
Checking, Southside Eatery, USB	\$456.51
Total Current Assets	\$651,413.77

Attached are copies of:

1. Balance Sheet as of May 16, 2016
2. Income Statement for 10 months Ending April 30, 2016

Motion was made by Rachel Holtzclaw to accept the financials as presented and seconded by Michael Holland. The motion passed unanimously.

Old Business

Information/Estimates for Courtyard Covering – One estimate has been received for the courtyard covering so far. We will be seeking more estimates before our next meeting in June so that we can complete the project before the start of school next year.

Suggestions on additional companies to contact for bids were made by both Michael Holland and Kyleen Fischer. Mr. Stephen Vaughn of Vaughn Building Services was suggested by Kyleen Fischer. Michael Holland suggested that Mrs. Valentino visit First Baptist/Life Point Church and ask to see the newly covered court as an example of what we may be looking for.

New Business

Parent Notification Policy – It is recommended that the parent notification policy that has been provided be approved by the Charter Board for the 2015-2016 school year and beyond.

Motion was made by Kyleen Fischer to approve the Parent Notification Policy as written and seconded by Michael Holland. The motion passed unanimously.

Transportation/Food Service Agreements 2016-2017 - The Transportation and Food Service Agreements with LCS for the 2016-2017 school year are provided for you information. Both Mrs. Martha Cohen and Mrs. Robin Valentino will sign the originals at the Lake County School Board office this week. The only change from last year's agreement is in the cost per mile for the use of a loaner bus. The cost went from \$3.25 to \$3.37

All board members received a copy of the agreements for their knowledge and were informed that both Mrs. Valentino and Ms. Cohen would sign the originals at the Lake County School Board office later in the week.

Graduation Exercises - Graduation will be held on Thursday, June 9, 2016 at 7:00 p.m. at Lake Receptions in Mount Dora. Please wear your graduation gowns and stoles for the ceremony

All board members were alerted to the date of the commencement exercises and were reminded that their participation in the ceremony was greatly appreciated. They were also alerted that graduation gowns were traditionally worn by all board members and staff as they will process in before the graduates.

Guest Speaker for Graduation – Suggestions for a guest speaker for graduation are welcomed. We have a returning student and graduating senior representatives set to speak but are open to suggestions for a guest speaker this year.

All board members were given an opportunity to make suggestions as to a guest speaker. Michael Holland suggested Pat Burke as an option for a guest speaker. Michael Holland and Rachel Holtzclaw indicated that they would contact him and let Mrs. Valentino know if he would be available to speak.

End of Year Bonus/Re-signing Bonus – In December, when holiday bonuses were voted on, it was decided that we would revisit an end of year bonus for staff depending on our financial situation at the time. Also, we have not done our re-signing bonus in several years due to our financial strain but would recommend that the charter board consider reinstating this as one of the perks to working at Alee Academy Charter High School.

Discussion was held about the past re-signing bonuses received by staff members and the need for perks to retain good employees. A motion was made by Rachel Holtzclaw to give all certified staff a re-signing bonus of \$1,500 and non-certified support staff \$750. The motion was seconded by Kyleen Fischer and the motion passed unanimously.

2016-2017 Board Meeting Dates- Governing board meetings for the 2016-2017 school year need to be scheduled.

Discussion was held about the need to set meeting dates for the 2016-2017 school year. It was agreed upon that all members would look at their calendars and at the June meeting, dates would be tentatively scheduled for the 2016-2017 school year.

The next governing board meeting is scheduled for Monday, June 20, 2016 at 6:00pm.

Motion was made to adjourn the meeting by Mary Jo Rager and seconded by Chloe Bonds-Wormack. The motion passed unanimously.