

Alee Academy  
Charter Board Meeting  
Agenda  
December 7, 2015  
6:00 pm

Approval of Minutes	
Current Program <ul style="list-style-type: none"> <li>• Enrollment – Alee and ACER</li> </ul> Budget <ul style="list-style-type: none"> <li>• Fund Balances</li> </ul>	Robin Valentino
Old Business <ul style="list-style-type: none"> <li>• School Improvement Plan</li> <li>• Rights of Charter Schools</li> </ul>	Robin Valentino
New Business <ul style="list-style-type: none"> <li>• Approval of the Annual Charter School Accountability Report</li> <li>• Information/Estimates for Courtyard Covering</li> <li>• Approval of new Charter Board Member</li> <li>• Staff Holiday Bonus</li> <li>• Aerial Photograph of Alee Campus</li> </ul>	Robin Valentino  Martha Cohen
Attorney’s Report	Brenda Smith

***Board members present were:  
Martha Cohen, Rachel Holtzclaw, Chloe Bonds-Wormack, Mary Jo Rager, and  
Attorney Brenda Smith.***

***Motion was made by Mary Jo Rager qto approve the minutes as read and seconded by  
Chloe Bonds-Wormack. The motion passed unanimously.***

### Current Program Status

The FTE count for student enrollment as of October 28, 2015 for each of the programs is:

Program	Student Enrollment
<b>Alee Academy</b>	162
<b>ACER Night Program</b>	132
<b><i>Total Day School FTE</i></b>	294

(Note: There are 25 pending applications for day and night students)

The actual student counts by grade are:

	Alee	ACER
9 <sup>th</sup> Grade	48	25
10 <sup>th</sup> Grade	42	27
11 <sup>th</sup> Grade	36	36
12 <sup>th</sup> Grade	36	44

### Budget

The current assets as of December 7, 2015 are:

Checking United Southern Bank	\$167,286.96
Savings, TD Bank	\$217,837.26
Money Market, United Southern Bank	\$186,459.12
Checking, Southside Eatery, USB	\$154.90
<b>Total Current Assets</b>	<b>\$571,738.24</b>

Attached are copies of:

1. Balance Sheet as of November 30, 2015
2. Income Statement for the 3 Months Ending November 30, 2015

***Motion was made by Rachel Holtzclaw to accept the financials as presented and seconded by Chloe Bonds-Wormack. The motion passed unanimously.***

### **Old Business**

**School Improvement Plan** – The School Improvement Plan was corrected and submitted for county approval on November 30, 2015. It was approved and submitted to the state by Kathleen Gingras on December 1, 2015.

**Rights of Charter Schools** – Enrollment in a charter school is not guaranteed nor automatic. At Alee Academy an application process is conducted and based on availability of seats and Alee Academy being able to meet the current needs of a student, an admission decision is made. Once a student is accepted, enrolled, and attends classes for any length of time, what is the process for un-enrolling a student based on behavior, academic, or attendance concerns? Is there a formal process that must be followed or can an alternative charter school ask a student to leave at any time with or without reason?

### **New Business**

**Annual Charter School Accountability Report** – The Annual Charter School Accountability Report was submitted to the state on October 23, 2015. The district must complete their portion of the report and will then submit to the state. See attached report.

*Motion was made by Martha Cohen to approve the Annual Charter School Accountability Report as written and seconded by Chloe Bonds-Wormack. The motion passed unanimously.*

**Information/Estimates for Courtyard Covering** – Estimates have been received for courtyard covering. Please see attached reports.

*Motion was made by Rachel Holtzclaw to seek out additional estimates and bring them back to the board at the March meeting seconded by Chloe Bonds-Wormack. The motion passed unanimously.*

**Recommendation of new Charter Board Member** - Ms. Kyleen Fischer – Former Lake County School Board Member and longtime supporter of Alee Academy has interest in joining the Charter Board of Alee Academy.

*Motion was made by Chloe Bonds-Wormack to approve the recommendation of Ms. Kyleen Fischer to the board and seconded by Mary Jo Rager. The motion passed unanimously.*

**Staff Holiday Bonus** - At the request of Mrs. Cohen and other board members, Mrs. Valentino verified with the accountant that we have enough money in our funds to give our staff members a holiday bonus.

*Motion was made by Rachel Holtzclaw to approve a holiday bonus for the staff/volunteers and seconded by Mary Jo Rager. The motion passed unanimously.*

**Aerial Photograph of Alee Campus** – We have been approached by Wayne Lukens of Aerial Views-Florida to purchase a new updated aerial photograph of Alee Academy’s campus. Please see attached sample photograph for your consideration. The cost of the 16x20 photograph would be \$250. If we would like the 16x20 photograph framed, the cost would then be \$310.

*Motion was made by Martha Cohen to pass on the opportunity to purchase the aerial portrait at this time and seconded by Chloe Bonds-Wormack. The motion passed unanimously.*

The next governing board meeting is scheduled for Monday, March 7, 2016 at 6:00pm.

*Motion was made to adjourn the meeting by Chloe Bonds-Wormack and seconded by Mary Jo Rager. The motion passed unanimously.*