

Alee Academy
 Charter Board Meeting
 Agenda
 November 26, 2012
 6:30 pm

Approval of Minutes	
Current Program <ul style="list-style-type: none"> • Enrollment – Alee and ACER 	Jennings Neeld
Budget <ul style="list-style-type: none"> • Fund Balances 	Jennings Neeld
Old Business <ul style="list-style-type: none"> • School Improvement Plan 	Jennings Neeld
New Business <ul style="list-style-type: none"> • Computers in the Classroom • Cost of Living Adjustment 	Jennings Neeld
Attorney's Report	Brenda Smith

***Governing board members present:
 Martha Cohen, Rachel Holtzclaw, Carl Pettitt, Chloe Bonds-Wormack, and Mary Jane Hartwright. Also present was attorney Brenda Smith.***

Minutes of the August 6th meeting were read. A motion was made by Rachel Holtzclaw to accept the minutes as read; the motion was seconded by Chloe Bonds-Wormack and unanimously approved.

Current Program Status

The FTE count for student enrollment as of October 12, 2012 for each of the programs is:

Program	Student Enrollment
Alee Academy	187
ACER Night Program	94
<i>Total Day School FTE</i>	<i>281</i>

(Note: There are 30 pending applications for day and night students)

The actual student counts by grade are:

	Alee	ACER
9 th Grade	41	22
10 th Grade	45	23
11 th Grade	62	27
12 th Grade	39	22

Budget

The total fund balance (savings, and cash on hand) is \$507,990.93. The total reserve fund balance at TD Bank of Ocala is \$ 216,876.97 (November 1, 2012). With all bills paid and deposit made on November 1, 2012, the operating expense balance is \$249,961.31 in checking and \$41,152.65 (November 1, 2012) in a Money Market Account at USB.

Old Business

School Improvement Plan – See attached proposed 2013 SIP which has been perused by LCS and the suggested changes have been incorporated into plan.

A motion was made by Carl Pettitt to accept school improvement plan as submitted; the motion was seconded by Rachel Holtzclaw and unanimously approved.

New Business

Computers in the Classroom – Beginning this year, all testing going forward for the FCAT 2.0 as well as the End of Course (EOC) exams for Algebra 1, Geometry, American History, and Biology will be administered online. Even though the school has increased the number of computers, with the addition of the two COWs (Computers on Wheels) and the laptops, testing is very cumbersome and disruptive to the regular classroom schedules and daily school environment.

Therefore, the addition of increased technology within the classrooms will not only accommodate online testing but also enhance the instruction and learning environment. In order to increase the technology in the classrooms it will require not only the purchase of the more computers but also new classroom furniture. The addition of new classroom furniture will enable the incorporation of the laptops into the classroom without the need of computer carts. Laptops that are stored in the COWS are limited in their ability to be used continuously throughout the school day as the laptops do not hold their charge. The reason for the laptops not holding their charge is the power cords are mounted into the COWS and not easily removed for use with the laptops in the classroom. Likewise, putting the power cord back into the COWS would be just as cumbersome as the cords must be mounted in the COWS in a fashion the laptops will fit into their compartment for recharging.

With this in mind, attached for your perusal are:

1. CDI quote for Dell Latitude E6500 laptops with three year warranty.
2. Computer Comforts quote for Two Student Laptop Hideaway Tables inclusive of pictures and drawings including the dimensions of the tables.
3. Computer Comforts quote for Instructor Lecterns inclusive of pictures and drawings including the dimensions of the tables.
4. School Furniture 4 Less Hercules Series 1500 lb. Capacity Black Full Back Stack Chairs with Black Frames price per chair.
5. Drawing of the classroom layout with new furniture.
6. Excel Spreadsheet with cost for the laptops and furniture.
7. An estimate of the financial impact to the operating budget through an Equipment Finance Lease though TD Bank.

A motion was made by Carl Pettitt to accept the recommended purchase of computer desks, laptops and classroom chairs, with the addition of instructor lecterns for each of the classrooms; the motion was seconded by Chloe Bonds-Wormack and unanimously approved.

A motion was made by Carl Pettitt to accept the recommended equipment lease with TD Bank for the purchase the computer desks, laptops, and chairs; the motion was seconded by Chloe Bonds-Wormack and unanimously approved.

It was suggested Brenda Smith that Computer Comforts be checked out before any purchase is made. Richard Powers with TD Bank ran a D&B report on Computer Comforts and said they look good; no collections, tax liens, judgments, etc.

Cost of Living Adjustment – According to the Social Security Administration automatic determinations the COLA for 2011 was 3.6. Attached is a spreadsheet that represents an across the board COLA for all employees

Attached for your perusal are:

1. Cost of Living Adjustments 1975 – 2012
2. Historical COLA/Salary Increases Alee 2005 – 2012
3. COLA per Employee and Christmas Bonus
4. Impact on Fund Balance

A motion was made by Carl Pettitt to approve a 5.3% COLA for all employees retroactive to July 1st; the motion was seconded by Chloe Bonds-Wormack and unanimously approved.

A motion was made by Rachel Holtzclaw to approve a \$500.00 Christmas Bonus for all employees payable on December 21st; the motion was seconded by Chloe Bonds-Wormack and unanimously approved.

A motion was made by Chloe Bonds-Wormack to adjourn the meeting; the motion was seconded by Rachel Holtzclaw and unanimously approved.