

Now that we have moved to a blended face to face and a remote learning classroom, it's important that we all agree to follow some basic rules for the good of conversations, to make sure everyone is able to get all the help they need, and to assure a level of seriousness appropriate to the dignity of learning at Alee Academy. Please visit our school website (www.aleeacademy.org) to review the Student Code of Conduct and the Alee Academy Parent/Student Handbook for a full list of expectations. You will also find a welcome video for each of your teachers this school year as well as a copy of the syllabus and pacing guide for every class.

FACE-TO-FACE CLASSROOM/SCHOOL EXPECTATIONS:

- **Be on Time:** It is important that you are on time to your class meetings. Punctuality is especially important. Because we are working with a blended classroom we need to ensure that everyone is prepared to start classes on time.
- **Wear Proper Attire:** Please “dress for success,” as they say. We are expecting students to be in Alee Academy dress code every day. Alee Academy dress code includes Alee T-Shirts and solid colored jeans or khakis. No gym shorts, yoga pants, leggings, or sweat pants are permitted.
- **Cell Phones:** All cell phones and electronic devices must be turned in at the door. Alee Academy does not allow students to have cellphones or electronic devices in the classrooms as they are a distraction from their studies.
- **No Backpacks/Pencil Pouches/Purses/ETC...:** Due to COVID-19 concerns, we are limiting our interaction with any belongings from home. Students do not need to bring anything to school other than a pen or pencil and feminine products in their pocket. We will not be storing or searching backpacks, pencil pouches, purses, etc. at check-in as we have done in the past out of an abundance of caution. Please do not bring these items to school. Prohibited items may **not** be left on the bus as the buses will be sanitized between routes and anything left on the buses will be discarded.
- **Be Professional and Respectful in Your Speech:** Because we will have a blended face to face and remote learning classroom, the need to monitor conversation is greater than ever. Inappropriate topics and distasteful or vulgar language will not be tolerated. Remember your classes will be recorded by the teacher and other students will be participating live online at all times. Remember to be respectful, orderly, and kind in all your interactions throughout the day.
- **No Side “Conversations”:** Side conversations can be very disruptive to the conversation we are trying to have. Please do not engage in such conversations during instruction or when there is an assignment that does not involve collaboration. The teacher will let you know when you are permitted to engage in appropriate, clean, and purposeful conversation throughout the class period.

REMOTE LEARNING CLASSROOM EXPECTATIONS:

- **Be on Time:** Just as during regular classes, it is important that you are on time to your remote learning class meetings. Punctuality is especially important, because we are working in the absence of normal checks to ensure that everyone is prepared to start classes on time. Find a system that works for you that enables you to join the meeting the minute before it begins, so you don't miss out on those crucial first minutes of instruction.
- **Choose a Good Location:** While we know space is tight, try to find a place where you can sit up and your background is as free from distraction for others as possible. The most important thing is to have a clean and non-distracting background. If a student must work in their bedroom, make sure the bed or decorations are not prominent in the background. Remember, we can see everything behind you! As much as possible, try to make sure nothing from your location becomes a distraction to others in the class.
- **Use Only Your Real Name:** Just as during regular learning, we want to honor the dignity and importance of our own and each other's names. Do not change your Google profile name to a nickname or anything other than the name your teachers call you by in your classes.
- **Wear Proper Attire:** Learning from the comfort of your home can make it feel desirable to dress down, but we want to make sure we are looking presentable just like we do at school. Please "dress for success," as they say. We are expecting students to be in Alee Academy shirts. No PJ's or clothing that would otherwise distract from the seriousness of the class meetings. Remember even if learning from home you are still "in school" and visible to those in the classroom and those that are also learning remotely each period. Unless you are ill, you will be expected to share your screen through video in order to engage in discussion, so please be in dress code.
- **Be Professional and Respectful in Your Speech:** Because remote classrooms feel more like social media, you may be tempted to be more casual in your speech. Remember to be respectful, orderly, and kind.
- **Don't Chew With Your Mouth Open ... Or At All For That Matter:** Please don't eat during a remote classroom meeting. We don't need to see the crumbs on the corner of your mouth. You will have time for eating and drinking at lunch time.
- **No Side "Conversations":** Just as during regular classroom learning, side conversations can be very disruptive to the conversation we are trying to have. Please do not privately text, chat, or engage in other electronic communication during remote classroom meetings. Should this become a problem, the teacher may remove you from the remote learning session for that period.
- **Do Not Record the Meetings:** Though you may want to preserve a meeting for later use, in some states this would be illegal. Please do not record any remote classroom meeting using your computer or another recording device. The teacher will record the daily lesson and post it to their Google classroom for later reference if needed.