

Alee Academy  
 Charter Board Meeting  
 Minutes  
 September 21, 2020  
 5:30 pm

Approval of Minutes	
Current Program <ul style="list-style-type: none"> <li>• Enrollment</li> </ul>	Robin Valentino
Budget <ul style="list-style-type: none"> <li>• Fund Balances</li> </ul>	Robin Valentino
Old Business <ul style="list-style-type: none"> <li>• Updated 2020-2021 Budget</li> <li>• State Mandated Teacher Salary Increase</li> </ul>	Robin Valentino
New Business <ul style="list-style-type: none"> <li>• Out of Field Reporting</li> <li>• School Improvement Plan 2021</li> <li>• Title 1</li> <li>• Addition of New Board Members</li> </ul>	Robin Valentino
Attorney's Report	Brenda Smith

***Board members present were:  
 Jennings Neeld, Michael Holland, Rachel Holtzclaw, and Chloe Bonds-Wormack.***

***Motion was made by Jennings Neeld to approve the minutes as read. The motion was seconded by Rachel Holtzclaw. The motion passed unanimously.***

**Current Program Status**

The FTE count for student enrollment as of September 21, 2020 is:

Program	Student Enrollment
<b><i>Total FTE</i></b>	180

(Note: There are approximately 20 pending applications for the 20-21 school year)

The actual student counts by grade are:

9 <sup>th</sup> Grade	13
10 <sup>th</sup> Grade	32
11 <sup>th</sup> Grade	101
12 <sup>th</sup> Grade	34

### **Budget**

The current assets as of September 21, 2020 are:

Checking United Southern Bank	\$22,738.95
Money Market, United Southern Bank	\$44,886.84
Total Current Assets	\$67,625.79

Attached are copies of:

1. Balance Sheet as of August 31, 2020
2. Income Statement for 2 months Ending August 31, 2020

***Motion was made by Jennings Neeld to accept the financials as presented and seconded by Rachel Holtzclaw. The motion passed unanimously.***

### **Old Business**

**Updated 20-21 Budget** – Updated budget for 2020-2021 is attached.

***An updated budget for the 2020-2021 school year was shared with all charter board members.***

**State Mandated Teacher Salary Increases** – A plan must be submitted to the county by October 1, 2020.

***A motion was made by Rachel Holtzclaw to raise the base salary for instructional personnel to \$45,000.00 with a request for permission to use the remaining funds to pay for the school expenses of Social Security, Medicare, and Workman's Compensation on the additional salaries. Should that not be permitted, the base salary will be raised to \$45,300.00 for instructional personnel to exhaust all allocated funds. After getting clarification from the district Mrs. Valentino has permission to adjust the new base salary as needed to exhaust the funding. The motion was seconded by Jennings Neeld and passed unanimously.***

### **New Business**

**Out of Field Teacher Approval** – Approval of out of field teachers is needed for this FTE period. See attached letters notifying parents/guardians of the out of field status for Mr. Kevin Freeman, Mrs. Kirsten Genslinger, and Mr. A. Mark Sackoor.

*Motion was made by Jennings Neeld to approve the Out of Field teaching assignments for the 2020-2021 school year as presented and seconded by Rachel Holtzclaw. The motion passed unanimously.*

**School Improvement Plan** – A motion is needed to approve the School Improvement Plan as submitted to LCS on September 14, 2020.

*Motion was made by Jennings Neeld to accept the School Improvement Plan as submitted to LCS on 9/14/2020 and seconded by Chloe Bonds-Wormack. The motion passed unanimously.*

**Title 1 Agenda** –

- Budget Update – additional change needed
- Annual Title 1 Meeting - to be held virtually on 9/28/2020 at 5:00 pm

*After discussion pertaining to the situation involving Title 1 funds and the denial of the purchase of Apex, a motion was made by Jennings Neeld to approve the Title 1 Budget change from purchasing Apex to adding a Part-time Potential Specialist @ \$30.00 an hour for approximately 20 hours a week. The motion was seconded by Chloe Bonds-Wormack. The motion passed unanimously.*

*The board was provided with the flyer for the Annual Title 1 meeting to be held virtually on 9/28/2020 at 5:00 pm.*

**Addition of New Charter Board Members** – Given the resignation of B. Grassel, the Charter Board is in need of new members. Nan Cobb and Rudy Rolle have expressed interest in joining the Charter Board.

*All members in attendance were in agreement that Nan Cobb and Rudy Rolle would be welcomed additions to the Charter Board and would bring a variety of knowledge and experience to the board. Mrs. Valentino was directed to reach out to each of them and formally ask them if their interest in becoming a Charter Board member still exists. If so, a formal motion will be made at the next meeting to vote on the approval of the nominations.*

**Attorney's Report** – Given the resignation of several instructional staff prior to fulfilling their contractual obligations, an email was sent to each former employee explaining the total salary and benefits that were received by them prior to earning it. All were given a deadline of August 31, 2020 to make arrangements with Hartman, Hartman, and O'Brien to repay Alee what is owed. One has made arrangements and paid in full what was owed. Ms. Smith will work with Mrs. Valentino to draft a letter on behalf of the school to advise the former employees what they need to do to rectify the situation. The results of the issue will be presented to the board at the next meeting and depending on the responses received, Ms. Smith will advise the board of next steps.

The next governing board meeting is scheduled for Monday, October 19, 2020 at 5:30 pm.

*Motion was made by Jennings Neeld to adjourn the meeting and seconded by Rachel Holtzclaw. The motion passed unanimously.*