

Alee Academy
 Charter Board Meeting
 Minutes
 July 15, 2019
 6:00 pm

Approval of Minutes	
Current Program <ul style="list-style-type: none"> • Enrollment – 1st Session and 2nd Session 	Robin Valentino
Budget <ul style="list-style-type: none"> • Fund Balances 	Robin Valentino
Old Business <ul style="list-style-type: none"> • Graduation • South Side Eatery Account Closed • 2019-2020 Job Descriptions • New Charter Board Member • Charter Site Visit Summary 2018-2019 	Robin Valentino
New Business <ul style="list-style-type: none"> • Policy Manual • Admin Service Fee Schedule • 2019-2020 Charter Board Meeting Schedule • Capital Outlay Report • School Improvement Rating • Mental Health Plan 2020 • Partnership – Free Mental Health Counseling 	Robin Valentino Annelise Daniel, Susie Rhoads, Dr. Deas
Attorney’s Report	Brenda Smith

***Board members present were:
 Michael Holland, Rachel Holtzclaw, B. Grassel, Robin Austin, Jennings Neeld, and
 Dr. Isaac Deas.***

***Motion was made by Dr. Isaac Deas to approve the minutes as read. The motion was
 seconded by Jennings Neeld. The motion passed unanimously.***

Current Program Status

The FTE count for student enrollment as of June 24, 2019 for each of the programs is:

Program	Student Enrollment
1st Session	187
2nd Session	85
<i>Total FTE</i>	<i>272</i>

(Note: There are approximately 15 pending applications for 1st and 2nd session students for 2019-2020)

The actual student counts by grade are:

	1st	2nd
9 th Grade	42	27
10 th Grade	37	22
11 th Grade	53	18
12 th Grade	55	18

Budget

The current assets as of July 15, 2019 are:

Checking United Southern Bank	\$62,352.28
Money Market, United Southern Bank	\$134,664.53
Checking, Southside Eatery, USB	Closed
Total Current Assets	\$197,016.81

Attached are copies of:

1. Balance Sheet as of June 30, 2019
2. Income Statement for 12 months Ending June 30, 2019

Motion was made by Dr. Isaac Deas to accept the financials as presented and seconded by B. Grassel. The motion passed unanimously.

Old Business

Graduation – Graduation was held at Lake Receptions on Friday, May 24, 2018 at 7:00 pm. It was a great event. All involved were very happy with the turnout and program.

Discussion was held regarding the success of the event.

South Side Eatery Account Closure – Account was closed and funds were transferred directly into our USB checking account.

2019-2020 Job Descriptions – New and updated job descriptions are needed for the 2019-2020 school year. This continues to be a work in progress.

Discussion was held regarding the progress of this task.

New Charter Board Member – Mrs. Robin Valentino reached out to Ms. Robin Austin following the last meeting and informed her of the board decision to approve her appointment to the board. Ms. Austin was also provided with a binder of documents pertaining to the school along with instructions on fingerprinting, the 4 hour course, and the resume that is needed.

All in attendance welcomed Ms. Austin to the board and it was noted that all training, fingerprinting and the required resume submission had been completed prior to the start of the meeting.

Charter Site Visit Summary 2018-2019 - See attached.

Discussion was held regarding the attached report from LCS in regard to the Charter Site Visit for 2018-2019.

New Business

Policy Manual – A complete Policy Manual for Alee Academy is needed to provide to LCS in addition to our Staff Handbooks, etc.

Discussion was held regarding the need for the creation of a policy manual. It was agreed that Jennings Neeld would take the lead on gathering information and examples policies to use as guidance to amend current policies and create new ones where needed to address all areas. All in attendance were in agreement.

Admin Service Fee Schedule – Approval of the admin service fee schedule is needed.

A motion was made by Rachel Holtzclaw to approve the Admin Service Fee Schedule as selected by Mrs. Valentino with the condition that should she learn more information regarding the removal of the Teen Parent Program from the Student Services Bundle, she has permission to adjust services as necessary in the schools best interest. The motion was seconded by Jennings Neeld and passed unanimously.

2019-2020 Charter Board Meeting Schedule – Attached is a calendar of scheduled board meetings for the 2019-2020 school year.

A motion was made by Rachel Holtzclaw to approve the 2019-2020 Charter Board Meeting Scheduled as written. The motion was seconded by Dr. Isaac Deas and passed unanimously.

Capital Outlay Report – The 2019-2020 Capital Outlay Report has been completed and submitted as of June 19, 2019. See attached.

Discussion was held regarding the submission of the Capital Outlay Report for 2019-2020 and the need for LCS to now submit their portion of the report to the state for approval of Capital Outlay funding for the 2019-2020 school year.

School Improvement Rating – Alee Academy received a rating of Unsatisfactory for the 2018-2019 school year. A call has been made to testing and accountability regarding the reporting as the state report shows zero gains in reading and no score at all for math yet we tested 90% of our students and according to our individual student test data we do show gains for some students from 2018 to 2019.

Discussion was held regarding the need for more information as to how the rating was derived and the steps that have already been taken to get the information in a timely fashion.

Mental Health Plan - See attached Alee Academy's Mental Health Plan 2020. The narrative explains our plan for addressing the increasing mental health needs of our student population and accounts for the additional \$6591.00 in funding that we are receiving per the Mental Health Assistance Allocation - Senate Bill 7026.

A motion was made by B. Grassel to approve the Mental Health Plan as submitted with permission for Ms. Emerick to make any necessary changes as suggested following a review by Dr. Landry, LCS Director Student Services. The motion was seconded by Jennings Neeld and passed unanimously.

Partnership – Proposed partnership with Annelise Daniel and Susie Rhoads under the supervision of Dr. Isaac Deas to provide our students free mental health counseling as part of their Master's level graduate student internships.

A motion was made by B. Grassel to approve the partnership as written. The motion was seconded by Jennings Neeld and passed unanimously.

The next governing board meeting is scheduled for Monday, September 9, 2019 at 6:00 pm.

A motion was made by Rachel Holtzclaw to adjourn the meeting and seconded by Jennings Neeld. The motion passed unanimously.