

Alee Academy
 Charter Board Meeting
 Minutes
 May 20, 2019
 6:00 pm

Approval of Minutes	
Current Program <ul style="list-style-type: none"> • Enrollment – 1st Session and 2nd Session 	Robin Valentino
Budget <ul style="list-style-type: none"> • Fund Balances 	Robin Valentino
Old Business <ul style="list-style-type: none"> • Graduation • Title 1 Tutoring Program • Title 1 - 19-20 Budget • TD Bank Account Closure 	Robin Valentino
New Business <ul style="list-style-type: none"> • 2019-2020 Draft Budget • 2019-2020 Staff Contracts, Time Schedules • 2019-2020 Job Descriptions • New Charter Board Member 	Robin Valentino
Attorney's Report	Brenda Smith

Board members present were:

Michael Holland, Rachel Holtzclaw, B. Grassel, and Chloe Bonds-Wormack.

Motion was made by Rachel Holtzclaw to approve the minutes with the correction to the Money Market Account Balance from the April 29th meeting and to add that a letter will be sent to Ms. Mary Jo Rager thanking her for her service to the Board. The motion was seconded by Chloe Bonds-Wormack. The motion passed unanimously.

Current Program Status

The FTE count for student enrollment as of April 29, 2019 for each of the programs is:

Program	Student Enrollment
1st Session	188
2nd Session	87
<i>Total FTE</i>	<i>275</i>

(Note: There are approximately 10 pending applications for 1st and 2nd session students for 2019-2020)

The actual student counts by grade are:

	1st	2nd
9 th Grade	41	28
10 th Grade	38	23
11 th Grade	53	18
12 th Grade	56	18

Budget

The current assets as of May 16, 2019 are:

Checking United Southern Bank	\$54,056.25
Savings, TD Bank	Closed
Money Market, United Southern Bank	\$134,516.17
Checking, Southside Eatery, USB	\$249.90
Total Current Assets	\$188,822.32

Attached are copies of:

1. Balance Sheet as of April 30, 2019
2. Income Statement for 10 months Ending April 30, 2019

Motion was made by Rachel Holtzclaw to accept the financials as presented and seconded by B. Grassel. The motion passed unanimously.

Old Business

Graduation – Graduation will be held at Lake Receptions on Friday, May 24, 2018 at 7:00 pm. Rehearsal will be held at 10:00 am that morning for seniors and staff along with any board members that would like to attend our practice and staff lunch.

Discussion was held regarding the details of the planned event.

Title 1 Tutoring Program – Update on tutoring.

Discussion was held regarding the details of the tutoring program and the reimbursement process through LCS following the meeting with Ms. Julie Summerlin and Ms. Liz West. See attached.

Title 1 Budget - The Title 1 Budget will need to be amended to reflect the recent information we received in regard to staffing for the 2019-2020 school year.

Motion was made by Rachel Holtzclaw to approve the movement of funds to reflect the necessary changes to staffing for the approved Title 1 budget.

TD Bank Account Closure – Account was closed and funds were returned in a check to be deposited into our USB checking account.

New Business

2019-2020 Draft Budget – Draft budget presented for approval.

Motion was made by Rachel Holtzclaw to approve the proposed 2019-2020 budget based on the Charter Revenue Estimating Worksheet provided by Mr. Ward following the recently approved 2019-20 Conference Report. The motion was seconded by Chloe Bonds-Wormack and passed unanimously.

2019-2020 Staff Contracts, Time Schedules – Staff contracts and schedules are prepared for 2019-2020 school year.

2019-2020 Job Descriptions – New and updated job descriptions are needed for the 2019-2020 school year.

The suggestion was made by Michael Holland for B. Grassel to work with the administration over the summer to revise the job descriptions for the 2019-2020 school year. All in attendance were in agreement.

New Charter Board Member – Ms. Robin Austin with TD Bank and Take Stock in Children is interested in joining our board to fill the void left by Ms. Mary Jo Rager.

Motion was made by B. Grassel to approve the addition of Robin Austin to the Charter Board. The motion was seconded by Chloe Bonds-Wormack and passed unanimously.

The next governing board meeting is scheduled for Monday, June 24, 2019 at 6:00 pm.

A motion was made by Chloe Bonds-Wormack to adjourn the meeting and seconded by Rachel Holtzclaw. The motion passed unanimously.