

Alee Academy  
Charter Board Meeting  
Minutes  
February 11, 2019  
6:00 pm

|  |                 |
|--|-----------------|
| Approval of Minutes  |                 |
| Current Program <ul style="list-style-type: none"> <li>• Enrollment – 1<sup>st</sup> Session and 2<sup>nd</sup> Session</li> </ul>   | Robin Valentino |
| Budget <ul style="list-style-type: none"> <li>• Fund Balances</li> </ul>   | Robin Valentino |
| Old Business <ul style="list-style-type: none"> <li>• Meeting with Superintendent Kornegay</li> <li>• Charter Site Visit</li> <li>• 2015-2016 FEFP Audit</li> </ul>  | Robin Valentino |
| New Business <ul style="list-style-type: none"> <li>• Feb FTE Revised Budget 2018-2019</li> <li>• Annual Charter School Accountability Report</li> <li>• National School Choice Week</li> <li>• Title 1 College and Career Fair / Open House</li> <li>• Tuition Reimbursement</li> </ul> | Robin Valentino |
| Attorney’s Report  | Brenda Smith    |

***Board members present were:  
Michael Holland, Rachel Holtzclaw, B. Grassel, Jennings Neeld, Dr. Isaac Deas, and  
Chloe Bonds-Wormack.***

***Motion was made by Chloe Bonds-Wormack to approve the minutes as read and  
seconded by Dr. Isaac Deas. The motion passed unanimously.***

### Current Program Status

The FTE count for student enrollment as of February 8, 2019 for each of the programs is:

| Program                       | Student Enrollment |
|-------------------------------|--------------------|
| <b>1<sup>st</sup> Session</b> | 186                |
| <b>2<sup>nd</sup> Session</b> | 100                |
| <b><i>Total FTE</i></b>       | 286                |

(Note: There are approximately 15 pending applications for 1<sup>st</sup> and 2<sup>nd</sup> session students)  
The actual student counts by grade are:

|                        | 1st | 2nd |
|------------------------|-----|-----|
| 9 <sup>th</sup> Grade  | 50  | 35  |
| 10 <sup>th</sup> Grade | 42  | 26  |
| 11 <sup>th</sup> Grade | 51  | 21  |
| 12 <sup>th</sup> Grade | 43  | 18  |

***Discussion was held regarding the current enrollment numbers and the actual count that was submitted for February FTE. There were a number of students that were not in attendance one day during the count window and therefore cannot be counted even though they remain enrolled.***

### Budget

The current assets as of February 11, 2018 are:

|                                    |                     |
|------------------------------------|---------------------|
| Checking United Southern Bank      | \$74,839.75         |
| Savings, TD Bank                   | \$2,558.15          |
| Money Market, United Southern Bank | \$189,216.49        |
| Checking, Southside Eatery, USB    | \$249.90            |
|                                    |                     |
| <b>Total Current Assets</b>        | <b>\$266,864.29</b> |

Attached are copies of:

1. Balance Sheet as of January 31, 2019
2. Income Statement for 7 months Ending January 31, 2018

***Motion was made by Rachel Holtzclaw to accept the financials as presented and seconded by Chloe Bonds-Wormack. The motion passed unanimously.***

## Old Business

**Meeting with Superintendent Kornegay** – Mrs. Valentino and Ms. Rachel Holtzclaw met with Superintendent Kornegay on January 10<sup>th</sup> regarding the purpose Alee Academy serves in the district and what that will look like going forward in her vision for Lake County Schools. Superintendent Kornegay acknowledged that the changes taking place in the county schools has impacted the number of referrals that we have seen this school year and will continue to impact our numbers as they do a better job of catching those that had previously fallen through the cracks and on to our door step.

*Discussion was held regarding the outcome of the meeting with the Superintendent and the need to look for alternative ways for reaching new students as referrals from the district schools will be limited going forward.*

**Charter Site Visit** – Alee Academy underwent our first semester site visit in January. The changes made to the site visit documentation and procedures were extensive. We will receive a report in May regarding the visit as there are several departments that still need to visit individually and all departments that were able to attend have items to revisit prior to finalizing the report.

*Discussion was held regarding the Charter Site Visit that was held on 1/28/19. Mrs. Valentino and Mrs. Emerick explained the process and what will still be needed prior to the final report in May.*

**2015-2016 FEFP Audit** – According to the documentation for our last pay, we have paid off the amount due to Lake County Schools for the 2015-2016 audit findings.

## New Business

**February FTE Count - Revised Budget** – Attached is the revised budget using an average of October and February FTE counts.

*Discussion was held regarding the revised budget and the impact FTE counts have on our financial matters.*

**Annual Charter School Accountability Report** –The Annual Charter School Accountability Report has been completed and submitted. See Attached.

*Discussion was held regarding the Annual Charter School Accountability Report and that the report will be finalized when the district completes their portion.*

**National School Choice Week** – Alee Academy celebrated National School Choice Week January 21-25. We had activities planned for the week in celebration of school choice including door decorating contests and a T-Shirt Design contest.

*Discussion was held regarding the National School Choice Week activities.*

**Title 1 College and Career Fair / Open House** – Wednesday 1/30/19 we hosted a College and Career Fair in the cafeteria. Several colleges and trade schools were here to expose our student body to the options beyond high school. We also hosted an Open House for new and current students and their families following the evening fair as well.

*Discussion was held regarding the Title 1 College and Career Fair / Open House.*

**Tuition Reimbursement** – Traditionally we have offered tuition reimbursement for teachers and administrators to take preapproved college courses and get reimbursed for them following submission of a passing grade. There is an agreement that the employee is committed to 2 years of employment following the completion of the courses or that employee will reimburse Alee for the cost of the tuition. Please consider if this is a practice we will continue going forward.

*Discussion was held regarding the Tuition Reimbursement program that Alee had offered certified staff members. A motion was made by B. Grassel to honor the Tuition Reimbursement Program for the 2018-2019 school year and suspend the Tuition Reimbursement Program for the 2019-2020 school year. The motion was seconded by Jennings Neeld and passed by a vote of 5 to 1. After further discussion, a second motion was made by B. Grassel to revisit the Tuition Reimbursement Program for the 2020-2021 school year after review of our financial position and seconded by Dr. Isaac Dees. The motion passed unanimously.*

The next governing board meeting is scheduled for Monday, March 11, 2019 at 6:00 pm.

*Discussion was held regarding the date of the next regularly scheduled board meeting and it was decided that the March 11, 2019 meeting will be cancelled and the next meeting of the charter board will be on April 8, 2019. All in attendance were in agreement.*

*A motion was made by Chloe Bonds-Wormack to adjourn the meeting and seconded by Rachel Holtzclaw. The motion passed unanimously.*