

Alee Academy  
Charter Board Meeting  
Minutes  
December 10, 2018  
6:00 pm

Approval of Minutes	
Current Program <ul style="list-style-type: none"> <li>• Enrollment – 1<sup>st</sup> Session and 2<sup>nd</sup> Session</li> </ul>	Robin Valentino
Budget <ul style="list-style-type: none"> <li>• Fund Balances</li> </ul>	Robin Valentino
Old Business <ul style="list-style-type: none"> <li>• Charter Site Visit</li> </ul>	Robin Valentino
New Business <ul style="list-style-type: none"> <li>• 2015-2016 FEFP Audit</li> <li>• Annual Charter School Accountability Report</li> <li>• Out of Field Reporting</li> <li>• Title 1</li> </ul>	Robin Valentino
Attorney’s Report	Brenda Smith

***Board members present were:***

***Michael Holland, Rachel Holtzclaw, B. Grassel, Jennings Neeld, Dr. Isaac Deas, and Chloe Bonds-Wormack.***

***Motion was made by Dr. Isaac Deas to approve the minutes as read and seconded by Chloe Bonds-Wormack. The motion passed unanimously.***

### Current Program Status

The FTE count for student enrollment as of December 10, 2018 for each of the programs is:

Program	Student Enrollment
<b>1<sup>st</sup> Session</b>	162
<b>2<sup>nd</sup> Session</b>	70
<b><i>Total FTE</i></b>	232

(Note: There are approximately 25 pending applications for 1<sup>st</sup> and 2<sup>nd</sup> session students)  
The actual student counts by grade are:

	1st	2nd
9 <sup>th</sup> Grade	43	26
10 <sup>th</sup> Grade	39	14
11 <sup>th</sup> Grade	44	17
12 <sup>th</sup> Grade	36	13

***Discussion was held regarding the current enrollment and administration’s concern over the perceived lack of referrals from other local high schools and middle schools. It was decided that Mrs. Valentino would reach out to the Superintendent and set up a face to face meeting for her and Mr. Holland to discuss our concerns with the Superintendent.***

### Budget

The current assets as of December 10, 2018 are:

Checking United Southern Bank	\$251,926.40
Savings, TD Bank	\$2,557.49
Money Market, United Southern Bank	\$189,007.69
Checking, Southside Eatery, USB	\$249.90
<b>Total Current Assets</b>	<b>\$443,741.48</b>

Attached are copies of:

1. Balance Sheet as of November 30, 2018
2. Income Statement for 5 months Ending November 30, 2018

***Motion was made by Rachel Holtzclaw to accept the financials as presented and seconded by B. Grassel. The motion passed unanimously.***

## **Old Business**

**Charter Site Visit** – Alee Academy is scheduled for our first semester site visit in January. There have been some changes made to the site visit documentation and procedures for the visit by LCS. Please see attached.

*Site Visit Tool was provided to the charter board and they were informed that when the visit date was set I would let them know.*

## **New Business**

**2015-2016 FEFP Audit** – See Attached letters from Scott Ward, Chief Financial Officer, Lake County Schools

*Mrs. Valentino shared the letters regarding the 2015-2016 FEFP Audit with the charter board.*

**Annual Charter School Accountability Report** – At this time we have been given no due date for the Annual Charter School Accountability Report. As it is typically due this time of year, I checked online and no report is available. I also contacted Ms. Julie Summerlin at LCS to make sure that I have not missed any communication regarding the due date of this report.

**Out of Field Teacher Approval** – Approval of out of field teachers is needed for this FTE period. See the attached letter notifying parents/guardians of the out of field status for Mr. Kevin Freeman.

*Motion was made by Jennings Neeld to approve the Out of Field Teaching appointment and seconded by Dr. Isaac Deas. The motion passed unanimously.*

The next governing board meeting is scheduled for Monday, January 14, 2019 at 6:00 pm.

*Following a discussion, it was decided that the next Charter Board Meeting will be held February 11, 2018 at 6:00 pm. The January 14th meeting will be cancelled.*