

Alee Academy  
 Charter Board Meeting  
 Minutes  
 November 5, 2018  
 6:00 pm

Approval of Minutes	
Current Program <ul style="list-style-type: none"> <li>• Enrollment – 1<sup>st</sup> Session and 2<sup>nd</sup> Session</li> </ul>	Robin Valentino
Budget <ul style="list-style-type: none"> <li>• Fund Balances</li> </ul>	Robin Valentino
Old Business <ul style="list-style-type: none"> <li>• Admin Service Fee Schedule</li> <li>• Revised Budget</li> <li>• Matthews Buses</li> </ul>	Robin Valentino
New Business <ul style="list-style-type: none"> <li>• Parent and Family Engagement Plan - Title 1</li> <li>• October FTE/Bus FTE counts</li> <li>• Active Shooter Drill w/ LCS</li> <li>• NCAA</li> <li>• Charter Site Visit</li> <li>• 2017-2018 Financial Audit</li> <li>• Hope Scholarship Process</li> </ul>	Robin Valentino
Attorney's Report	Brenda Smith

***Board members present were:***

***Michael Holland, Rachel Holtzclaw, B. Grassel, and Mary Jo Rager.***

***Motion was made by Mary Jo Rager to approve the minutes as read and seconded by Rachel Holtzclaw. The motion passed unanimously.***

### Current Program Status

The FTE count for student enrollment as of November 5, 2018 for each of the programs is:

Program	Student Enrollment
<b>1<sup>st</sup> Session</b>	170
<b>2<sup>nd</sup> Session</b>	64
<b><i>Total FTE</i></b>	234

(Note: There are approximately 15 pending applications for 1<sup>st</sup> and 2<sup>nd</sup> session students)

The actual student counts by grade are:

	1st	2nd
9 <sup>th</sup> Grade	48	23
10 <sup>th</sup> Grade	37	12
11 <sup>th</sup> Grade	45	14
12 <sup>th</sup> Grade	40	15

### Budget

The current assets as of November 5, 2018 are:

Checking United Southern Bank	\$205,593.43
Savings, TD Bank	\$2,557.17
Money Market, United Southern Bank	\$188,819.29
Checking, Southside Eatery, USB	\$249.90
<b>Total Current Assets</b>	<b>\$397,219.79</b>

Attached are copies of:

1. Balance Sheet as of October 31, 2018
2. Income Statement for 4 months Ending October 31, 2018

***Motion was made by Rachel Holtzclaw to accept the financials as presented and seconded by B. Grassel. The motion passed unanimously.***

### **Old Business**

**Admin Service Fee Schedule** – Approval of the admin service fee schedule is needed as changes were made by LCS to the fee schedules and contract following previous board approval.

*Motion was made by B. Grassel to approve the Admin Service Fee Schedule Selections and seconded by Rachel Holtzclaw. The motion passed unanimously.*

**Revised Budget** – Please see attached updated budget

**Matthews Buses** – The final two buses that were ordered will be delivered on Wednesday, November 7, 2018.

### **New Business**

**Parent and Family Engagement Plan - Title 1** – See Attached Agenda

*Motion was made by Rachel Holtzclaw to approve the Parent and Family Engagement Plan as written and seconded by B. Grassel. The motion passed unanimously.*

**October FTE** – Our October 2018-2019 FTE count was 228. Our Bus FTE for the same period was 194.

**Active Shooter Drill w/ LCS** - We conducted an Active Shooter Drill with the help of LCS and local and county law enforcement this month. Our students were trained on the proper response to an emergency of this type. Call outs were made following the drill to alert parents that the drill took place.

**NCAA** – Alee Academy is now an NCAA approved school and credits earned at Alee can count toward athletic eligibility requirements at all post-secondary institutions with athletic teams.

**Charter Site Visit** – Alee Academy is scheduled for our first semester site visit in January. There have been some changes made to the site visit documentation and procedures for the visit by LCS. Please see attached.

**2017-2018 Financial Audit** – See Attached

**Hope Scholarship Process** – See Attached

The next governing board meeting is scheduled for Monday, December 10, 2018 at 6:00 pm.

*A motion was made by Mary Jo Rager to adjourn the meeting and seconded by Rachel Holtzclaw. The motion passed unanimously.*