

Alee Academy
 Charter Board Meeting
 Agenda
 October 28, 2015
 6:30 pm

Approval of Minutes	
Current Program <ul style="list-style-type: none"> • Enrollment – Alee and ACER Budget <ul style="list-style-type: none"> • Fund Balances 	Robin Valentino
Old Business <ul style="list-style-type: none"> • By-laws • 2015-2016 Budget Updated • Accreditation Progress Report 	Robin Valentino
New Business <ul style="list-style-type: none"> • New Instructional Staff Members • Approval of School Improvement Plan • Rights of Charter Schools 	Robin Valentino Martha Cohen
Attorney’s Report	Brenda Smith

***Board members present were:
 Martha Cohen, Rachel Holtzclaw, Chloe Bonds-Wormack, Mary Jo Rager, Michael Holland, and Attorney Brenda Smith.***

Motion was made by Chloe Bonds-Wormack to approve the minutes as read and seconded by Mary Jo Rager. The motion passed unanimously.

Current Program Status

The FTE count for student enrollment as of October 28, 2015 for each of the programs is:

Program	Student Enrollment
Alee Academy	171
ACER Night Program	129
<i>Total Day School FTE</i>	<i>300</i>

(Note: There are 22 pending applications for day and night students)

The actual student counts by grade are:

	Alee	ACER
9 th Grade	49	25
10 th Grade	44	24
11 th Grade	40	36
12 th Grade	38	44

Budget

The current assets as of October 27, 2015 are:

Checking United Southern Bank	\$163,968.44
Savings, TD Bank	\$218,198.73
Money Market, United Southern Bank	\$186,381.23
Checking, Southside Eatery, USB	\$203.56
Total Current Assets	\$568,751.96

Attached are copies of:

1. Balance Sheet as of September 30, 2015
2. Income Statement for the 3 Months Ending September 30, 2015

Motion was made by Rachel Holtzclaw to accept the financials as presented and seconded by Chloe Bonds-Wormack. The motion passed unanimously.

Old Business

By-Laws – Board members independently reviewed the by-laws and the notes provided to them by Martha Cohen. Motion was made by Rachel Holtzclaw to approve the changes to the by-laws and allow Martha Cohen to work with Brenda Smith on wording the changes appropriately. The motion was seconded by Chloe Bonds-Wormack. The motion passed unanimously.

The board members were presented with a new copy of the By-Laws from Martha Cohen

2015-2016 Updated budget – Attached is a copy of the updated budget following the release of the Estimated Capital Outlay Allocations for 2015-2016. The allocation was higher than expected.

The board members received an updated copy of the current budget.

Accreditation Progress Report - We submitted our Accreditation Progress Report as part of our accreditation process in May 2015. The continuous improvement process that accreditation ensures is ongoing and we will continue to make the necessary changes to provide the best education possible to our students. In response to our submission we received the attached letter.

The board members received a copy of the letter from AdvancEd.

New Business

New Instructional Staff Members – We have added Ms. LorriAnn Zakaluk, Ms. Elise Powell, and Mr. Robert Boulais to our staff. Ms. Zakaluk is our English 1 & 3 teacher. Ms. Powell is taking over our HOPE and Team Sports classes. Mr. Boulais is now teaching our Alg 2, Geometry, and Liberal Arts Math 1 &2 classes.

School Improvement Plan – See attached proposed 2016 SIP. It is currently being reviewed by LCS and the suggested changes will then be incorporated into plan.

Motion was made by Michael Holland to approve the 2015-2016 School Improvement Plan as written and seconded by Chloe Bonds-Wormack. The motion passed unanimously.

Rights of Charter Schools – Enrollment in a charter school is not guaranteed nor automatic. At Alee Academy an application process is conducted and based on availability of seats and Alee Academy being able to meet the current needs of a student, an admission decision is made. Once a student is accepted, enrolled, and attends classes for any length of time, what is the process for un-enrolling a student based on behavior, academic, or attendance concerns? Is there a formal process that must be followed or can an alternative charter school ask a student to leave at any time with or without reason?

The board members requested that Brenda Smith seek clarification and report back to the board on December 7, 2015.

The next governing board meeting is scheduled for Monday, November 9, 2015 at 6:30pm.

A change in meeting dates were made for the next charter board meeting. The meeting on November 9, 2015 has been moved to December 7, 2015 at 6:00 pm. The meeting scheduled for December 14, 2015 has been cancelled.

Motion was made to adjourn the meeting by Rachel Holtzclaw and seconded by Chloe Bonds-Wormack. The motion passed unanimously.